



Knowlton Parish Council

Group Council for the Parishes of Chalbury, Horton, Wimborne St Giles & Woodlands

Clerk to the Council: Mrs Lisa Goodwin 01258 840935
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AGENDA

Members are summoned to attend the
ANNUAL GENERAL & FULL MEETING of KNOWLTON PARISH COUNCIL
WEDNESDAY 17th MAY 2023 at 7pm at Horton & Chalbury Hall BH21 7JA
Members of the Public and Press are welcome to attend all meetings.

1. Election of Chairman for 2023-2024.
2. Election of Vice Chairman for 2023-2024.
3. Declaration of Acceptance of Office – Chairman & Vice Chairman and all members in Election year.
4. Apologies.(RC)
5. Public Open Session – opportunity for members of the public to ask questions.
6. Appointment of Representatives for the coming year: (initials in brackets are current representatives)
 - DAPTC (SB) Emergency Planning (AFK/JL/MA/SB)
 - Staffing Committee (MA/AFK/TB) Horton & Chalbury Village Hall
 - Rights of Way Officers (JL & LS) Tree Officers (MA) 97 Bus JWG (JL/SB/LG)
- End of AGM business.
7. To record any Declarations of Interest and Grants for Dispensation.
8. To confirm the Minutes of the Parish Council Meeting held 12th April 2023.
9. To accept the Minutes of the Knowlton Parish Community Benefit Fund Committee Meeting held 28th April 2023.
10. Dorset Councillors Reports.
11. To consider any actions from Correspondence.
12. To consider Planning Applications/Matters below and any further received after publication of this Agenda. (Applications are available to view at www.dorsetcouncil.gov.uk).
 - **P/HOU/2023/01943 1 OLD DOWN COTTAGES, HORTON, BH21 7HL** Proposal: Demolition of the existing garage and the erection of a side and rear single storey extension to form additional habitable accommodation (to confirm materials).
 - **P/HOU/2023/01446 6 CHURCH HILL, WOODLANDS, BH21 8LW** Proposal: Two storey side extension and single storey front porch. Demolish existing carport and porch.
 - **P/FUL/2023/01787 MANOR FARM, HORTON, BH21 7JA** Proposal: Extension of barn.
13. To consider Highway Matters & Working Group.
 - To consider traffic calming signage and measures.
 - To consider quotation from Dorset Council to replace Wimborne St Giles nameplate at Baileys Hill @ £330.22
14. To consider Rights of Way Matters/Public Spaces.
15. To consider weekly inspections of Burgess Field Play Area & Quarterly Inspection Report.
16. To consider Tree Matters.
17. To receive update on the Wimborne St Giles Neighbourhood Plan.
18. To consider items on the outstanding Actions List.
19. To consider Financial Matters and to approve Accounts for y/e 31 March 2023:
 - To review Spend against Budget 2022-2023.
 - To receive and note the Internal Audit Report.
 - To approve the Annual Governance Statement.
 - To consider the Accounting Statement for approval.
 - To consider Insurance Renewal cover from 1st June 2023 @ £931.28
 - To approve items of expenditure below including Clerk's Salary:

ONLINE	Wheeler Brown	Payroll Services to March 2024	£336.00
ONLINE	Dorset Council	Supply & Install SID Brackets and Solar	£1458.00
ONLINE	DAPTC	Annual Subscription	£534.41
ONLINE	Elite Playground Ins.	Quarterly Inspection Burgess Field	£57.60
DD	ICO	Annual Data Registration Fee	£35.00
20. To discuss Vacancy for Clerk.
21. Items for next meeting which will be on Wednesday 21st June 2023 in Horton & Chalbury Hall at 7pm.

Signed:

Clerk to the Council: 11th May 2023