



# Knowlton Parish Council

Group Council for the Parishes of

**Chalbury, Horton, Wimborne St Giles & Woodlands**

Clerk to the Council: Mrs Lisa Goodwin 01258 840935

Stone Cottage, Hinton Martell, Wimborne, Dorset. BH21 7HE

E-Mail: [clerk@knowltonparishcouncil.org.uk](mailto:clerk@knowltonparishcouncil.org.uk)

[www.knowltonparishcouncil.org.uk](http://www.knowltonparishcouncil.org.uk)

## AGENDA

Members are summoned to attend  
a Webex remote meeting of **KNOWLTON PARISH COUNCIL**  
under the powers of Section 78 (Regulation 5(1)) of the Coronavirus Act 2020 on  
**WEDNESDAY 27<sup>th</sup> May 2020 at 7:30pm**

Members of the Public and Press are welcome to attend all meetings  
and should contact the Clerk in advance to receive details of how to join the meeting

- 
1. Apologies.
  2. To record any Declarations of Interest and Grants for Dispensation.
  3. Public Open Session – opportunity for members of the public to ask questions.
  4. To confirm the Minutes of the Meeting held 4<sup>th</sup> March 2020.
  5. Dorset Councillors Reports. (April report circulated 1<sup>st</sup> April 2020).
  6. To consider any actions from Correspondence.
  7. To consider Planning Applications/Matters below and any further received after publication of this Agenda. (Applications are available to view at [www.dorsetcouncil.gov.uk](http://www.dorsetcouncil.gov.uk).
    - (R) 3/19/2429 FUL Horton Farm, Sandy Lane, Three Legged Cross, BH21 6RT Proposal: Construct a sand equestrian school.
    - (R) 3/20/0270 HOU The Keep, Priors Corner, Horton, BH21 7EU Proposal: Side/front extension to form conservatory.
    - (R) 3/20/0493 HOU Woodfield, Verwood Road, Woodlands, BH21 8LJ Proposal: Urgent works due to non-compliance of current system to replace and relocate sewerage system.
    - **3/20/0196 FUL Romford Barn, Verwood, BH31 7LE** – proposed additions/alterations to approved traditional barn conversion to C3 dwelling house 3/19/0183
    - **3/20/0382 LB Harkaway Cottage, Verwood Road, Woodlands** – remove utility room wall to make a larger dining room.
  8. To discuss Site Licence Application for Meadow View Caravan Park, Wigbeth for 517 mobile homes.
  9. To consider Highway Matters.
    - To consider support of letter to Leader of Dorset Council with Holt and Colehill Parish Councils regarding traffic speed and volume through rural parishes.
  10. To consider Rights of Way Matters/Public Spaces.
  11. To consider weekly inspections of Burgess Field Play Area & quarterly inspection completed 8<sup>th</sup> March 2020.
  12. To consider Tree Matters.
    - (R) Middleway, Horton, BH21 7JA – Ash: application to remove two overhanging main trunks over Mulberry House.
  13. To review Register of Data Processing.
  14. (R) To approve 97 Bus Agreement for 2020.
  15. (R) To consider the Annual General Meeting & Annual Parish Meeting – Government has passed a bill stating there is no longer a requirement to hold these meetings until 2021 due to the Coronavirus.
  16. To consider items on the outstanding Actions List.
  17. To consider Financial Matters:  
To approve Accounts for y/e 31 March 2020.
    - To review Spend against Budget.
    - To receive and note the Internal Audit Report.
    - To approve the Annual Governance Statement.
    - To consider the Accounting Statement for approval.
    - To consider Insurance Renewal cover from 1<sup>st</sup> June 2020 @ £520.94 or £497.39 with a 3 year LTA.
    - To approve expenditure with Vision ICT of £18.00 per year to host email address and one-off fee of £25.00 to migrate email data from current host.
    - (R) To approve application to the Dorset Community Foundation Coronavirus Fund & Safeguarding Policy to support the application.
- Continued...
- (R) To approve emergency loan payment of £2000 to Horton & Chalbury Village Hall as agreed to administer the Covid-19 Horton Help Community Scheme from the Knowlton Parish Community Benefit Fund & **statistics/expenditure of the scheme to 12 May.**

- To approve grant payment of £10,000 to Wimborne St Giles Church for community toilet facilities as agreed from the Knowlton Parish Community Benefit Fund.
- To approve grant payment of £2945.00 to Horton & Chalbury Hall for redecoration as agreed from the Knowlton Parish Community Benefit Fund.
- To approve items of expenditure below including Clerk's Salary March & April:
 

Online	Wheeler Brown	Payroll Services to March 2021	£270.00
(R) Online	AVA Recreation	Quarterly Inspection Play Area	£90.00
(R) Online	Community Heartbeat Trust	Battery for WSG Defibrillator	£282.00
(R) Online	JGS Laker	Refund of payment to CHT for pads for WSG Defibrillator	£121.14
(R) Online	Vision ICT	Initial invoice for design and development of new website	£747.00
(R) Online	SWAST	Defibrillator Package Woodlands	£2160.00
DD	ICO	Annual Data Protection Fee	£35.00

18. Other Information for Report Only.

19. Items for next meeting which will be on Wednesday 24<sup>th</sup> June 2020 at 7:30pm.



Signed: \_\_\_\_\_

Clerk to the Council: 20<sup>th</sup> May 2020