

Minutes of the Webex Virtual Meeting of Knowlton Parish Council
2nd September 2020 7:30pm

Item	
50	<p>Attendance & Apologies</p> <p>Cllr Morgan Antell (Vice Chairman) Cllr Caroline Barnes Cllr Trevor Brown Cllr Steve Butler Cllr John Hayes Cllr Anthony (Sam) Keet Cllr Jerry Laker (Chairman) Cllr Spencer Planton Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles) Mrs Lisa Goodwin (Clerk)</p> <p>Apologies received from:</p> <p>Cllr Linda Stocks Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)</p> <p>Public – none present</p>
51	<p>Declarations of Interest & Grants for Dispensation</p> <p>None received.</p>
52	<p>Public Open Session</p> <p>No representations.</p>
53	<p>Confirm the minutes of the meeting held 22nd July 2020</p> <p>The minutes, having been circulated to members prior to the meeting were confirmed as a true record and will be signed by the Chairman.</p>
54	<p>Dorset Councillors Reports</p> <p><u>Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)</u></p> <p>No report this month.</p> <p><u>Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</u></p> <p>Dorset Council Finances</p> <p>The Council is currently forecasting a net overspend of £43.1m.</p> <p>Unless additional Government funding becomes available the Council will have to meet this overspend from its Reserves. The General Reserve fund of £28m combined with other earmarked reserves should be sufficient to enable the Council to continue operating through 2020/21. However this level of spending is unsustainable moving into 2021/22</p>

	<p>The Council therefore needs to focus on three things:</p> <ol style="list-style-type: none"> Making every effort to contain this current year's operational and financial pressures within the funding envelope available. Continuing to explain the financial reality of the situation to Government and secure additional funding where possible. Entering into a really challenging budget setting round which combines the identification of tactical savings with the development of a transformation programme which enables the Council to meet the needs of Dorset's residents within the funding which is available. <p>Covid-19 Local Outbreak Position</p> <p>A "Local Outbreak" will be declared if the 7-Day count of new cases rises above 7 per 100,000.</p> <p>Cases Per100,000 – Sourced from https://www.publichealthdorset.org.uk/your-health/protectingyour-health/latest-updates-on-covid-19-in-dorset.aspx on 31/08/2020</p> <p>Whilst Dorset has one of the lowest rates of infection per 100,000 there has been a small increase from July. Care Homes are at the highest risk nationally and locally. There are currently no outbreaks in Care Home Residents – Residents are tested every 28 Days, and Staff every 7 days. Whilst this regime has uncovered the occasional case there is no evidence of anything greater.</p> <p>Should a Local outbreak be declared then the Local Outbreak Engagement Board will be convened. This board consists of a subset of members of the Health and Wellbeing Board, and can convene and act rapidly.</p> <p>Covid-19 and Local Council Meetings</p> <p>From the 5th April new regulations allowed virtual meetings to be held until May 2021. Government advice is still that virtual meetings should take place when possible. We should not hold face to face nor hybrid meeting – the advice is to continue with virtual meetings. NALC and DAPTC have both issued clear advice saying no face to face meetings unless no alternative - if there is no alternative then there are processes to put in place - but primarily, do not hold face to face meetings.</p> <p>Dorset Access to Justice Project</p> <p>This has been running since February and has been a co-operation between CAB Dorset and Dorset Race Equality Council (DREC) along with both Dorset Council and BCP Council It has been working on ways to get legal advice to those people who are considered hard to reach, which includes people who suffer from Rural isolation and Social issues. Rural Isolation is a major factor in people becoming hard to reach. It is those in rural situations and who may be socially isolated, and not on the grid. It consists of the "Seldom Heard" as much as hard to reach - let's not blame them for not being loud enough – it may also be that they are seldom listened to as much as seldom heard. Those with disability and benefits issues and those in abusive relationships are of concern.</p> <p>The Project is working to: • Increase training for volunteers / staff • Support people with Covid19 related employment issues • Provide Dedicated Discrimination caseworkers at DREC • Provide Court desk support • Provide Speciality help - though this is proving hard to come by.</p> <p>Somerley Tip – Household Recycling Centre</p> <p>Dorset residents are now able to register to use the Somerley HRC on the Hampshire County Council website: www.hants.gov.uk/vehicle-registration-hwrc</p>
55	<p>Correspondence – circulated by email prior to the meeting</p> <ul style="list-style-type: none"> Guidance from NALC (via Dorset Council as of 23rd July) states that meetings should only be face to face if they cannot be conducted in any other way. <i>Noted.</i>

	<ul style="list-style-type: none"> • Inquiry for allotments at Wimborne St Giles, passed to St Giles Estate who may be able to offer land for rent. • Devolution Consultation Survey from NALC circulated to members. <i>Noted.</i> • BCP Local Plan Issues and Call for Sites Consultation Reports published at https://www.bournemouth.gov.uk/planningbuilding/PlanningPolicy/bcp-local-plan/a-new-local-plan-for-bournemouth-christchurch-and-poole.aspx <i>Noted.</i> • Dorset CPRE - Planning White Paper and threat from excessive house building in Dorset. <i>Noted</i> • Dorset Council have circulated a letter they have received from the Dorset Race Equality Council for member's information. <i>Noted</i> • Inquiry from a member of public as to the future use of the Council Yard, Woodlands potentially being used as a permanent travellers camp. Cllr David Tooke obtained a response from Dorset Council stating that it is not currently possible to identify the location of the sites which officers will be recommending as suitable for allocation for use by travellers because not all the preparatory work has been completed. Officers are currently making preparations for consultation on a new local plan for Dorset Council. This will include strategies for meeting the area's needs, including the need for traveller sites. The council is obliged to prepare a local plan which attempts to fully meet the areas needs for traveller sites and all other development, whilst taking account of key planning considerations. Officers are currently reviewing a range of traveller sites from across Dorset Council (as part of this process offices are taking account of planning constraints [including Green Belt], availability and viability), and have yet to make any final recommendations for the local plan consultation. The process needs to be comprehensive (with officers considering all reasonable potential options) to ensure that the resulting spatial strategy is robust and justified. • Dorset Council Discretionary Business Grants – Town & Parish Councils able to apply.
56	<p>Planning Applications</p> <p>3/20/0600 FUL Hemmings Farm, Woodlands, BH21 8LY Proposal: Alterations and extensions to the existing fire damaged dwelling. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>3/20/0928 HOU Tower Vale Cottage, Horton, BH21 7JA Proposal: Replacement windows, doors, fascia's, soffits and rainwater goods. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>3/20/0927 The Granary, Horton, BH21 7JA Proposal: Replacement windows, doors, fascia's, soffits and rainwater goods. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>3/20/0956 HOU Lawn House, Slough Lane, Horton, BH21 7JL Proposal: Erect single storey detached double carport. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>3/20/1370 PNAGD Harts Farm, Horton, BH21 7JN Proposal: Use of Agricultural Buildings to Dwelling (Part 3 Class Q). Members NOTED this prior notice application and have NO COMMENTS to submit.</p> <p>3/20/1174 HOU 3 Matterley Cottages, Cranborne Road, Woodlands, BH21 7HN Proposal: extend existing ancillary outbuilding to form annexe. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>3/20/1047 FUL Horton Farm, Sandy Lane, Three Legged Cross, BH21 6RT Proposal: Construction of sand school. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p>
57	<p>Highways Matters</p> <ul style="list-style-type: none"> • Highways Meeting jointly with Holt Parish Council and Officers from Dorset Council will be held 9th September 2020 10:00, Holt Village Hall. <i>Chairman to attend.</i> • Correspondence from resident concerned at increased traffic at Horton Hollow at 17 August 2020. <i>The Clerk responded that is most likely due to the month long closure of Holt Road from Three Legged Cross and is hoped to return to normal once the road is reopened.</i> • Public Notice for the temporary traffic order to allow resurfacing works of the C2 Horton Road from

	<p>14th – 19th September.</p> <ul style="list-style-type: none"> • Dorset Council Road Safety Team Leader responded to a letter from a resident requesting an extension to the 30mph limit on the C2 Horton Road west of Three Legged Cross which was circulated to members. In the Officers opinion and taking Government guidance, extending the limit would not be beneficial, resulting in increases in overtaking and tailgating on this rural section of road. However, officers will review the existing warning signing and lining in place and will replace/refresh where appropriate. • Other Highway matters listed in Actions List below.
58	<p>Rights of Way/Open Spaces</p> <p>Rights of Way matters awaiting action listed in 'Actions List' below.</p>
59	<p>Burgess Field Play Area – Inspections</p> <p>Member considered the weekly visual play inspection sheets. No urgent actions required other than grass cutting and general tidying. The brambles have been cut back and the chain link fence repaired.</p>
60	<p>Tree Matters</p> <p>The rotten Beech Tree in the Churchyard is awaiting inspection.</p> <p>Members agreed to arrange for the area around The Remedy Oak to be cleared. <i>Clerk to action.</i></p>
61	<p>Actions List</p>
Oct 14	<p>1025882 Horton to Horton Inn – poor road surface. DCC put on Capital Maintenance list. 10/12/14 requested with PW white side guide lines/cats eyes are included when resurfaced. 24/06/15 – SB.03/02/16 SB to inquire about upgrading road to 'B' status due to amount of traffic. May 2019 – C2 from Thickethorne to 3X. VOA PC support KPC in putting together a strategic plan to improve the C2 which will be further effected by the expansion of the Woolsbridge Ind Estate. 27/09/16 Unsatisfactory response received from DCC Transport Development. Concern also noted regarding discussions for a weight & width restriction at Tollard Royal which will further impact. – Clerk to forward to SB. 04/01/17 Clerk to write to Andrew Martin, Head of Highways to request a review of the C2. Discussed at meeting with DCC Highways on Oct 4th 2017. Evidence required on use of C2 to show it is unsuitable for HGV's. DCC to complete traffic surveys. Feb 18 Actions agreed by DCC including further speed surveys. 20/06/18 SB to chase up. Sept 18 – some patching work completed. Oct 18 – SB to check included on list for repair soon. Clerk to ask for white lines to be renewed 1111645. Dec 18 Clerk to ask DCC for surveys for the current level and type of traffic using the C2. Arranging site meeting with DCC to discuss Horton Village and Wigbeth. Jan 2019 – Traffic surveys being carried out. May 19: traffic survey reports received, awaiting report of carriageway condition survey.</p> <p>July 2019 – Cllr Robin Cook to view and discuss with Community Highways Officer. August 2019 – The Highways Officer has advised the Parish Council continues to pursue with Asset Team directly for resurfacing.</p> <p><i>Meeting with Dorset Council Highway 10 February to discuss condition of road with VOA PC. Cllr Jerry Laker attended. Dorset Councillors Piers Brown and Robin Cook will request a full briefing on the maintenance of the C2 and ask the Portfolio Holder to find funding to carry out works. Note, some works scheduled for May 2020 near North Farm. Works rescheduled due to Covid-19 to 10th-15th September.</i></p>
Sept 18	<p>E57/36 – to be remarked in correct location as per the definitive map. May 2019 report received the path is not passable. MA to check. Way marker put up.</p>
	<p>E59/22 Report missing fingerpost at footpath by Haythorne Nurseries. MNT42137 Feb 2019: <i>DCC has written to Landowners. Aug 2019 – recent correspondence with DCC forward to Cllr David Tooke. Oct 2019 –TB to monitor.</i></p>
	<p>E59/17 Slough House, obstruction and bridge. Feb 19, DCC have written to landowner to restore definitive route and install new bridge. July 2019 update received. DC Definitive Map Officer has advised it would be at least 2 years before they can investigate and potentially make an order if the path meets criteria. Clerk to ask Green Spaces Team for an update and whether a diversion order would be a good solution.</p> <p>Feb 2020 – Dorset Council has corresponded with the Landowner and agreed the Landowner can mark a</p>

	<p>permissive path and apply for a diversion order. Dorset Council accepts responsibility for a bridge on the definitive route, Clerk to request this is actioned shortly.</p> <p>March 2020 – Now routes established, Clerk to ask why Dorset Council cannot proceed and install bridge.</p> <p>April 2020: new bridge installed on permissive route. Clerk has reported unsafe stile MNT46943. Now planning permission has been granted for this property, it is expected there may be some changes in arrangements regarding route.</p> <p>July 2020: Cllr Trevor Brown has been corresponding with Dorset Council as the permissive route around the boundary has not been approved by Dorset Council and waymarkers have been moved off the definitive route. Cllr Brown suggests that Dorset Council should still install a bridge on the definitive route by the concrete slab.</p> <p>Sept 2020: Landowner has a 21 day closure on the path to allow construction of animal houses. Members agreed to write to Dorset Council regarding the importance of reinstating the bridge on definitive route and that the proposed diversion route of this path by the landowner is not satisfactory due to the rising spring.</p>																
July 19	E59/15 Horse safe path needs extending on incline as tarmac not safe for horse. <i>Clerk to chase up with Dorset Council.</i> MNT41120 Dorset Council met with Landowner March 3 rd and have agreed actions to resurface where necessary and place appropriate signage for horse riders. July 2020: No resurfacing or signage. <i>Clerk to find out if DC have yet scheduled the work.</i>																
Sept 20	E59/19 by Christmas Cottage, very overgrown. Clerk to report to DC ref MNT49298																
	Kings Lane, leaning STOP sign. Clerk to report to DC ref 1153802																
62	<p>Financial Matters</p> <ul style="list-style-type: none"> Members were provided with up to date balances. Members resolved unanimously to accept the quotation of £611.00 + VAT to remove, repair and renovate the Wimborne St Giles Noticeboard. Members resolved unanimously to accept the quotation of £315.00 to repair the Woodlands Crossroads Fingerpost. Members completed the Annual Review of the Clerk's Salary and resolved unanimously to increase to SCP 18 in LC2 x 42.5 hours per month (based on job profile and electorate); Pension Contribution of 2% paid annually and £12.00 per month toward home office expenses. Members resolved unanimously to pay items below including Clerk's Salary: <table border="0"> <tr> <td>Online</td> <td>B.R Cutler</td> <td>Cutting back brambles Burgess Field Play Area boundary</td> <td>£60.00</td> </tr> <tr> <td>Online</td> <td>R Mear</td> <td>Repairing Chain Link Fence Burgess Field Play Area</td> <td>£100.00</td> </tr> <tr> <td>Online</td> <td>PKF Littlejohn LLP</td> <td>Limited Assurance Review for y/e 31 March 2020</td> <td>£240.00</td> </tr> <tr> <td>Online</td> <td>Play Inspection Company</td> <td>Annual Inspection Report of Burgess Field Play Area</td> <td>£78.00</td> </tr> </table>	Online	B.R Cutler	Cutting back brambles Burgess Field Play Area boundary	£60.00	Online	R Mear	Repairing Chain Link Fence Burgess Field Play Area	£100.00	Online	PKF Littlejohn LLP	Limited Assurance Review for y/e 31 March 2020	£240.00	Online	Play Inspection Company	Annual Inspection Report of Burgess Field Play Area	£78.00
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63	<p>Property Inspection</p> <p>Cllr Morgan Antell regularly monitors Woodlands Green.</p> <p>Cllr John Hayes will inspect Horton Pump and report next meeting.</p>																
64	<p>Information for Report Only</p> <p>No matters to report.</p>																
	Next Meeting – re-scheduled to <u>Wednesday 7th October 2020</u> at 7:30pm																

Meeting closed at 20:36

These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council.

Signed;..... 7th October 2020