

Minutes of the Webex Virtual Meeting of Knowlton Parish Council
4th November 2020 7:30pm

| Item | |
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| 81 | <p>Attendance & Apologies</p> <p>Cllr Morgan Antell (Vice Chairman) Cllr Caroline Barnes Cllr Trevor Brown Cllr Steve Butler Cllr Jerry Laker (Chairman) Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury) Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles) Mrs Lisa Goodwin (Clerk)</p> <p>Apologies received from:</p> <p>Cllr John Hayes Cllr Anthony (Sam) Keet Cllr Spencer Planton Cllr Linda Stocks</p> <p>Public – none present.</p> |
| 82 | <p>Declarations of Interest & Grants for Dispensation</p> <p>None received.</p> |
| 83 | <p>Public Open Session</p> <p>No representations.</p> |
| 84 | <p>Confirm the minutes of the meeting held 7th October 2020</p> <p>The minutes, having been circulated to members prior to the meeting were confirmed as a true record and will be signed by the Chairman.</p> |
| 85 | <p>Dorset Councillors Reports</p> <p><u>Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)</u> Please see Appendix A of these minutes.</p> <p>In addition to the written report, Cllr Robin Cook added that during the November lockdown, the Allendale Café will be offering a meals service for those in need within the Stour & Allen Vale Ward. Members should let Cllr Cook know of anyone that may require this service.</p> <p>In response to a question from a parish councillor, Cllr Cook advised that the bollards around the centre of Wimborne will remain in place to allow for social distancing for pedestrians as there is adequate alternative parking in town.</p> <p><u>Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</u> Please see Appendix B of these minutes.</p> |

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| 86 | <p>Correspondence – circulated by email prior to the meeting</p> <ul style="list-style-type: none"> • Dorset Council Climate Emergency Strategy Consultation launched at www.dorsetcouncil.gov.uk/climate-survey-until 9th December 2020. <i>Noted</i> • NALC guidance on a consultation by the Committee on Standards in Public Life open until 4th December 2020. <i>Noted</i> • Dorset Council Car Park Charges – changing to 8am-8pm Monday to Sunday in all Dorset Council public car parks and a consultation on Shoppers Permits that will be available on the Dorset Council website in the next few weeks. <i>Noted</i> |
| 87 | <p>Planning Applications & Matters</p> <p>3/20/0927 HOU The Granary, Horton, BH21 7JA Proposal: Replacement windows, doors, fascia's, soffits and rainwater goods. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>3/20/0928 HOU Tower Vale Cottage, Horton, BH21 7JA Proposal: Replacement windows, doors, fascia's, soffits and rainwater goods. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>3/20/1076 HOU 14 Witchampton Mill, Witchampton, BH21 5DE Proposal: Change of use of land to garden. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>3/20/0975 Brookfield, Martins Farm, Woodlands, BH21 8LY Proposal: Erection of replacement building for the storage of agricultural machinery in association with the equestrian use of the land (demolish existing buildings). Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>3/20/1602 Certificate of Lawfulness for Ivy Cottage Farm, Woodlands, BH21 8NE Proposal: Use of land for residential purposes. Members have NO EVIDENCE to tender.</p> <p>3/20/1761/FUL Butts Close Yard, Wimborne St Giles, BH21 5NB Proposal: Change of use, and minor addition to the estate buildings and yard area, to Class E. Members resolved unanimously to respond with NO OBJECTION to the proposed change of use however it is felt there is a need to improve the visibility at the Park Lane/Parsonage Lane junction and to install passing places on Parsonage Lane.</p> |
| 88 | <p>Highways Matters</p> <ul style="list-style-type: none"> • Temporary closure of A354 Blandford Road at Tarrant Hinton 6th – 10th November 09:00 – 16:00 • Other Highway matters listed in Actions List below. |
| 89 | <p>Rights of Way/Open Spaces</p> <ul style="list-style-type: none"> • Cllr Morgan Antell has replaced a number of waymarkers in Boys Wood. • Rights of Way matters awaiting action listed in 'Actions List' below. |
| 90 | <p>Burgess Field Play Area – Inspections</p> <ul style="list-style-type: none"> • Members considered the weekly visual play inspection sheets. <i>No new actions identified.</i> |

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| 91 | <p>Tree Matters</p> <ul style="list-style-type: none"> Report now received from Tree Officer at Dorset Council and passed to the Churchwarden for action to make safe. | | | | | | | | | |
| 92 | <p>Complaints Procedure</p> <p>Members reviewed the current procedure, amended to read 'Dorset Council', no further amendments required.</p> | | | | | | | | | |
| 93 | <p>Actions List</p> | | | | | | | | | |
| Sept 18 | <p>E57/36 – to be remarked in correct location as per the definitive map. May 2019 report received the path is not passable. MA to check. Way marker put up.</p> | | | | | | | | | |
| | <p>E59/22 Report missing fingerpost at footpath by Haythorne Nurseries. MNT42137 Feb 2019: <i>DCC has written to Landowners. Aug 2019 – recent correspondence with DCC forward to Cllr David Tooke. Oct 2019 –TB to monitor.</i></p> | | | | | | | | | |
| | <p>E59/17 Slough House, obstruction and bridge. Feb 19, DCC have written to landowner to restore definitive route and install new bridge. July 2019 update received. DC Definitive Map Officer has advised it would be at least 2 years before they can investigate and potentially make an order if the path meets criteria. Clerk to ask Green Spaces Team for an update and whether a diversion order would be a good solution.</p> <p>Feb 2020 – Dorset Council has corresponded with the Landowner and agreed the Landowner can mark a permissive path and apply for a diversion order. Dorset Council accepts responsibility for a bridge on the definitive route, Clerk to request this is actioned shortly.</p> <p>March 2020 – Now routes established, Clerk to ask why Dorset Council cannot proceed and install bridge.</p> <p>April 2020: new bridge installed on permissive route. Clerk has reported unsafe stile MNT46943. Now planning permission has been granted for this property, it is expected there may be some changes in arrangements regarding route.</p> <p>July 2020: Cllr Trevor Brown has been corresponding with Dorset Council as the permissive route around the boundary has not been approved by Dorset Council and waymarkers have been moved off the definitive route. Cllr Brown suggests that Dorset Council should still install a bridge on the definitive route by the concrete slab.</p> <p>Sept 2020: Landowner has a 21 day closure on the path to allow construction of animal houses. Members agreed to write to Dorset Council regarding the importance of reinstating the bridge on definitive route and that the proposed diversion route of this path by the landowner is not satisfactory due to the rising spring.</p> <p>Oct 2020: Dorset Council awaiting quotations for bridge. Temporary Closure extended to allow building works from 8th October for 26 weeks. Members unhappy with extended closure and the necessity for it to be closed at all. Requested that Cllr David Tooke inquires if Dorset Council has checked the validity of this application.</p> <p>Nov 2020: Cllr David Tooke reported that the matter of the closure is in hand with Dorset Council.</p> <p>Dorset Council has received quotations of approx. £4500 to install a bridge on the definitive route and ask the PC to consider making a contribution. Members agreed to consider this once the definitive route is fully accessible.</p> | | | | | | | | | |
| July 19 | <p>E59/15 Horse safe path needs extending on incline as tarmac not safe for horse. <i>Clerk to chase up with Dorset Council.</i> MNT41120 Dorset Council met with Landowner March 3rd and have agreed actions to resurface where necessary and place appropriate signage for horse riders. July 2020: No resurfacing or signage. <i>October 2020 Dorset Council has quote for resurfacing works and is awaiting approval to proceed.</i></p> | | | | | | | | | |
| Oct 20 | <p>Matterley Drove close to junction with B3078, large hole. Reported to Dorset Council ref 1156216</p> | | | | | | | | | |
| | <p>E59/7 Woodlands off Jubilee Hill behind houses is waterlogged all year round, suspected sewerage. Cllr MA to investigate further, take photo evidence and report to Dorset Council. <i>Clerk to report to Public Health.</i></p> | | | | | | | | | |
| | <p>F/P across Froud's land has a plank on the stile set too high to get over. MA to report to Dorset Council.</p> | | | | | | | | | |
| 94 | <p>Financial Matters</p> <ul style="list-style-type: none"> Members were provided with up to date balances. Members reviewed half year spend against budget for 2020-21. Members resolved unanimously to pay items below including Clerk's Salary: <table border="0" data-bbox="236 1995 1481 2085"> <tr> <td>ONLINE Dorset Community Foundation</td> <td>Return of unspent Grant</td> <td>£1000.00</td> </tr> <tr> <td>ONLINE Vision ICT</td> <td>New Website final payment</td> <td>£768.60</td> </tr> <tr> <td>ONLINE Mike Clifford Plant Hire</td> <td>Property Maintenance Works to Noticeboards</td> <td>£596.45</td> </tr> </table> | ONLINE Dorset Community Foundation | Return of unspent Grant | £1000.00 | ONLINE Vision ICT | New Website final payment | £768.60 | ONLINE Mike Clifford Plant Hire | Property Maintenance Works to Noticeboards | £596.45 |
| ONLINE Dorset Community Foundation | Return of unspent Grant | £1000.00 | | | | | | | | |
| ONLINE Vision ICT | New Website final payment | £768.60 | | | | | | | | |
| ONLINE Mike Clifford Plant Hire | Property Maintenance Works to Noticeboards | £596.45 | | | | | | | | |

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| 95 | <p>Information for Report Only</p> <ul style="list-style-type: none"> • An expression of interest has been received by a resident of Woodlands to fill the vacancy for co-option. • A member of the Knowlton Parish Community Benefit Fund Committee has resigned due to house move, new member required. • Incident (unknown) at the Remedy Oak Golf Club today attended by emergency services. |
| | <p>Next Meeting – <u>Wednesday 9th December 2020</u> at 7:30pm</p> |

Meeting closed at 20:48

These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council.

Signed:..... 9th December 2020

DRAFT

Appendix A**Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)****COVID-19 update**

This is the latest from Public Health Dorset. Over the last few weeks, we have seen a significant rise in confirmed cases of Covid-19 in Dorset.

Our case numbers are continuing to go up particularly in the 18-30 age range and we are seeing more patients in our hospitals who are testing positive with Covid-19. Between 18th and 24th October, there were 414 confirmed positive cases in the Dorset Council area.

The situation in Dorset is serious. We need everyone to do their bit and follow the guidelines.

Financial update

The COVID-19 pandemic has had an unprecedented impact on Dorset Council's income and expenditure levels and has created a huge degree of financial uncertainty. At the end of quarter one, Dorset Council was forecasting an overspend of £43m for the financial year, driven in particular by loss of income, increasing expenditure, and diversion of resources away from the planned efficiency programme. Over the summer, the easing of restrictions and the reduced level of local infections, led to a partial recovery in income levels and a reduction in anticipated expenditure levels, allowing Dorset Council to refocus on its transformation programme. These factors, combined with additional funding from Government, have enabled the financial forecast to be revised at quarter 2, and the predicted level of over overspend for the year is now £27.6m. An overspend of this magnitude is of significant concern, but the improvement against quarter one is to be welcomed. Nevertheless, the financial uncertainty continues and any significant or prolonged change in local restrictions could lead to a deterioration in the forecast over the later part of the financial year. The main contributors to the projected overspend are - Adult Care Packages and the Place Directorate. Much of the overspend is attributable to COVID-19-related income shortfalls/excess costs. Many services have seen significant losses of income over the spring and summer – mainly (but not limited to) car parking, country parks, commercial rental income from assets, licensing, registration services, planning application fees, leisure centres, outdoor education and commercial waste. There is much more detail available in the report that went to the cabinet on Tuesday 2nd November and that is available on the council website.

What do you think about our plans to tackle the climate and ecological emergency?

We have pulled together a comprehensive, ambitious and deliverable strategy and action plan for how Dorset Council can change the way it works, how it delivers services and how we can help our partners and communities in order to achieve net-zero carbon emissions in Dorset over the next 20-30 years.

We have launched a full consultation, asking everyone what they think of our strategy and proposed approach <http://www.dorsetcouncil.gov.uk/climate-survey>

We have produced a [poster](#), (copy with this report) that can be used to encourage people to take part in the consultation. Please feel free to share this with anyone you think may be interested.

Car park consultation

We've launched a consultation on a new shoppers permit for Dorset and want to hear your views. Offering residents a convenient and cost-saving way to park could encourage them to shop locally, but there could be a cost to the council, in administration charges and reduced income, and we want to know how you feel about this. The consultation runs from 30 October to midnight on 6 December 2020. It will take approximately 5 minutes to complete and can be found on the Dorset Council website.

**Cllr Robin Cook
2020**

4th November

Appendix B

Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)

The Dorset Council Q1 Forecast has now been improved, with the Q2 figures showing a funding gap shrinking from £40m to £27.5m

| Directorate | Net Budget | Forecast Outturn | Forecast (Overspend)/ Underspend | |
|-----------------------------|------------|---------------------|-------------------------------------|----------|
| | £k | £k | £k | % |
| People - Adults | 122,335 | 136,624 | (14,289) | (11.68%) |
| People - Children's | 75,112 | 82,820 | (7,708) | (10.26%) |
| Place | 69,280 | 84,070 | (14,790) | (21.35%) |
| Corporate Development | 25,406 | 25,211 | 194 | 0.77% |
| Legal & Democratic Services | 6,182 | 9,733 | (3,551) | (57.45%) |
| Public Health | 0 | 0 | 0 | 0.00% |
| Total Service Budgets | 298,314 | 338,457 | (40,143) | (13.46%) |
| Central Finance | (299,794) | (312,376) | 12,582 | (4.20%) |
| Whole Authority | (1,480) | 26,081 | (27,562) | |

The Council needs to continue to focus on three things:

- a. making every effort to reduce further, the current year's operational and financial pressures;
- b. continuing to explain the financial reality of the situation to Government and secure additional funding where possible;
- c. continue the challenge around the current budget round which combines the identification of tactical savings with the development of a transformation programme which enables the Council to meet the needs of Dorset's residents within the funding which is available.

The transformation programme will return savings of £9.15m in 2021/22 and a further £8.7m in 2022/23. These savings are from whole organisational change across all directorates and help reduce the anticipated budget gap now down to £27.5m.

To deliver the transformation programme, a transformation fund was agreed in 2019/20 and continues to be used in line with the criteria agreed in November 2019.

The major elements within the programme are

1. Convergence of Planning systems
2. Convergence of IT
3. Dorset workplace - review ways of working
4. Children's dev blueprint for change
5. New solution Dorset Care Record and management of archived paper records
6. Other bids for transformation investment fund

In addition, the Council is looking to make savings come from a rationalisation of its property portfolio.

The Authority owns or leases 1,409 property assets (land and buildings) consisting of 36 different classifications of assets and distributed across 22 locations throughout the county. As at 1st April 2020 the Property portfolio had a capital value of £463m.

The Council Plan identifies that the effective utilisation of the Council's property assets forms one of the transformational programmes that the council is undertaking. The primary aims of which are to:

- Rationalise the property estate, reduce costs and identify assets that are suitable for disposal or redevelopment.
- To improve the condition of the estate and reduce its environmental impact
Adapt the council's office accommodation in order to alter its estate and modernise its workspace to meet the needs of future agile working and the aims of the Dorset Workplace.
- To seek to maximise the value of the estate by creating income generation opportunities, disposing of or repurposing poor performing assets in order to create greater social, commercial and economic returns.
- Create economic growth (new homes and jobs) · Deliver more integrated customer focused services through joint provision · Generate efficiencies through capital receipts and reduced running costs.

The transformation program is not just about savings, it is as much about developing leadership and organisational culture and behaviours.