

Minutes of the Webex Virtual Meeting of Knowlton Parish Council
13th January 2021 7:30pm

Item	
112	<p>Attendance & Apologies</p> <p>Cllr Morgan Antell (Vice Chairman) Cllr Caroline Barnes Cllr Trevor Brown Cllr Steve Butler Cllr John Hayes Cllr Jerry Laker (Chairman)</p> <p>Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury) Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles) Mrs Lisa Goodwin (Clerk)</p> <p>Apologies received from:</p> <p>Cllr Spencer Planton Cllr Linda Stocks Cllr Anthony (Sam) Keet</p> <p>Public – none present.</p>
113	<p>Vacancy for HORTON by co-option</p> <p>No applications received.</p>
114	<p>Declarations of Interest & Grants for Dispensation</p> <p>None received.</p>
115	<p>Public Open Session</p> <p>No representations.</p>
116	<p>Confirm the minutes of the meeting held 9th December 2020</p> <p>The minutes, having been circulated to members prior to the meeting were amended on page 1936, confirmed as a true record and will be signed by the Chairman.</p>
117	<p>Accept the minutes of the Knowlton Parish Community Benefit Fund Committee Meeting held 6th Jan 2021</p> <p>The minutes, having been circulated to members prior to the meeting were accepted.</p>
118	<p>Dorset Councillors Reports</p> <p><u>Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)</u> Please see Appendix A of these minutes.</p> <p>Members took the opportunity to discuss the forthcoming consultation on the Local Plan. Cllr Robin Cook</p>

	<p>advised the draft plan identifies suitable sites for housing development. Some detail has been brought forward from the East Dorset Plan. This consultation period is the most important period within the development of the plan to make any changes.</p> <p>Members agreed a sub-group might be formed to look into the detail to present to full council.</p> <p>Members are also concerned about accessibility to this document to those who are not digitally inclined.</p> <p><u>Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</u></p> <p>Please see Appendix B of these minutes.</p>
119	<p>Correspondence – circulated by email prior to the meeting</p> <ul style="list-style-type: none"> • Second Phase of DAPTC Constitution Review - Area Committees Survey (Eastern Area Committee) – Cllr Steve Butler has responded. • New Dorset Cultural Strategy - Dorset Council are commissioning the Arts Development Company to develop a new Cultural Strategy for the Dorset Council area for 2021 to 2026. The new strategy will not only inform how the Council will support the sector in the future, but also how organisations can work together to provide a joined up approach to cultural provision across the county. • Diocese of Salisbury Academy Trust Community Consultation Response Autumn 2020 (incorporating Wimborne St Giles First School) – will convert to Academy status from 1st January 2021 with 3 other local schools to form the ‘Priory Hub’. • Invitation to the Climate & Ecological Emergency Support Group Meeting, 16th December 2020 and notes from the previous meeting. • Census 2021 – requesting the support of Parish Councils to publicise the Census and offer local residents assistance in completing the online form.
120	<p>Planning Applications & Matters</p> <p>3/20/1876/LB Location: HOME FARM BARN, BUTTS CLOSE, WIMBORNE ST GILES, WIMBORNE, BH21 5NB Proposal: Conversion of existing two storey barn into two units of residential accommodation, one to be leasehold residential use and the other for holiday use. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>3/20/1837/HOU Location: BEAUCROFT, HORTON, WIMBORNE, BH21 7JN Proposal: Single storey rear extension. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>3/20/2005/SCRN Location: LAND AT WOODLANDS, HORTON, WIMBORNE, BH21 8ND Proposal: Ground mounted solar farm with associated ancillary works and buildings (up to 61.08 hectares). For member’s information only, the Parish Council is not a consultee on this type of application: Dorset Council has decided an Environmental Impact Assessment (EIA) is required for a solar farm in the proposed location.</p>
122	<p>Highways Matters</p> <ul style="list-style-type: none"> • Litter on verges from Woodlands to the Remedy Oak and food waste deposited in adjacent woodland. • Other Highway matters listed in Actions List below.
123	<p>Rights of Way/Open Spaces</p> <ul style="list-style-type: none"> • A fallen Oak branch on E57/74 Boys Wood has been reported to the Landowner. • Report of waymarkers missing around Woodlands Manor Farm. MA/LS to investigate. • Rights of Way matters awaiting action listed in ‘Actions List’ below.

124	<p>Burgess Field Play Area – Inspections</p> <p>Members considered the weekly visual play inspection sheets. No new actions identified. Members considered the quarterly inspection completed on 12th December 2020, no new actions identified.</p>
125	<p>Tree Matters</p> <p>The unsafe tree in Woodlands Churchyard has yet to be removed.</p>
126	<p>Actions List</p>
Sept 18	<p>E57/36 – to be remarked in correct location as per the definitive map. May 2019 report received the path is not passable. Jan 20: MA to put waymarker back up.</p>
	<p>E59/22 Report missing fingerpost at footpath by Haythorne Nurseries. MNT42137 Feb 2019: <i>DCC has written to Landowners. Aug 2019 – recent correspondence with DCC forward to Cllr David Tooke. Oct 2019 –TB to monitor. Jan 20: Clerk to report fingerpost still missing and not sure if access is clear along this path.</i></p>
	<p>E59/17 Slough House, obstruction and bridge. Feb 19, DCC have written to landowner to restore definitive route and install new bridge. July 2019 update received. DC Definitive Map Officer has advised it would be at least 2 years before they can investigate and potentially make an order if the path meets criteria. Clerk to ask Green Spaces Team for an update and whether a diversion order would be a good solution. Feb 2020 – Dorset Council has corresponded with the Landowner and agreed the Landowner can mark a permissive path and apply for a diversion order. Dorset Council accepts responsibility for a bridge on the definitive route, Clerk to request this is actioned shortly. March 2020 – Now routes established, Clerk to ask why Dorset Council cannot proceed and install bridge. April 2020: new bridge installed on permissive route. Clerk has reported unsafe stile MNT46943. Now planning permission has been granted for this property, it is expected there may be some changes in arrangements regarding route. July 2020: Cllr Trevor Brown has been corresponding with Dorset Council as the permissive route around the boundary has not been approved by Dorset Council and waymarkers have been moved off the definitive route. Cllr Brown suggests that Dorset Council should still install a bridge on the definitive route by the concrete slab. Sept 2020: Landowner has a 21 day closure on the path to allow construction of animal houses. Members agreed to write to Dorset Council regarding the importance of reinstating the bridge on definitive route and that the proposed diversion route of this path by the landowner is not satisfactory due to the rising spring. Oct 2020: Dorset Council awaiting quotations for bridge. Temporary Closure extended to allow building works from 8th October for 26 weeks. Members unhappy with extended closure and the necessity for it to be closed at all. Requested that Cllr David Tooke inquires if Dorset Council has checked the validity of this application. Nov 2020: Cllr David Tooke reported that the matter of the closure is in hand with Dorset Council. Dorset Council has received quotations of approx. £4500 to install a bridge on the definitive route and ask the PC to consider making a contribution. Members agreed to consider this once the definitive route is fully accessible. Dorset Council Ranger is continuing to monitor the access but satisfied at present all is in order as agreed with the Landowner. Dec 2020: Members discussed supporting financially the construction of a footbridge by DC which would enable the completion of the definitive route of the footpath across the drain. Contribution of £2000 agreed under financial matters. Clerk to inform DC of agreed contribution. Jan 20: permissive route very muddy, water very high in drain, no hand rails on bridge on this route. Cllr David Tooke will request update from DC Ranger on this closure which has now been 6 months.</p>
July 19	<p>E59/15 Horse safe path needs extending on incline as tarmac not safe for horse. <i>Clerk to chase up with Dorset Council.</i> MNT41120 Dorset Council met with Landowner March 3rd and have agreed actions to resurface where necessary and place appropriate signage for horse riders. July 2020: No resurfacing or signage. October 2020 Dorset Council has quote for resurfacing works and is awaiting approval to proceed. Jan 20: Cllr David Tooke will chase up progress.</p>
Nov 20	<p>E59/7 Woodlands off Jubilee Hill behind houses is waterlogged all year round, suspected sewerage. Cllr MA to investigate further, take photo evidence and report to Dorset Council. Public Health visited but too wet from rainfall to establish source of contamination. Officers will visit again in Summer. Clerk to report to Rights of Way for inspection. MNT 50385</p>
	<p>F/P across Froud’s land has a plank on the stile set too high to get over. Jan 20: Reported to Dorset Council. (MA)</p>

Dec 20	E57/5 Maldry Wood, rotten bridge reported to Dorset Council. MNT50359 Church Hill, Woodlands, poor road surface. Reported by LS 1159657																
127	<p>Financial Matters</p> <ul style="list-style-type: none"> Members were provided with up to date balances. Members considered quotations for grass cutting Woodlands Green and Burgess Field Play Area for 2021 season and resolved unanimously to accept quotation from Grass & Grounds Ltd. Members resolved unanimously to make a donation of £300.00 toward the upkeep of Woodlands Churchyard. Members approved the budget lines for 2021-22. Members resolved unanimously to pay items below including Clerk's Salary: <table border="0"> <tr> <td>ONLINE</td> <td>AVA Recreation</td> <td>Quarterly inspection Burgess Field Play Area</td> <td>£90.00</td> </tr> <tr> <td>ONLINE</td> <td>Terrafirma</td> <td>Grass cutting 2020 Season</td> <td>£814.80</td> </tr> <tr> <td>ONLINE</td> <td>RD Bond</td> <td>Finger blade refurbishment Hells Corner, Chalbury</td> <td>£249.90</td> </tr> <tr> <td>ONLINE</td> <td>Alderholt PC</td> <td>Q4 contribution toward 97 Bus Service</td> <td>£333.44</td> </tr> </table> 	ONLINE	AVA Recreation	Quarterly inspection Burgess Field Play Area	£90.00	ONLINE	Terrafirma	Grass cutting 2020 Season	£814.80	ONLINE	RD Bond	Finger blade refurbishment Hells Corner, Chalbury	£249.90	ONLINE	Alderholt PC	Q4 contribution toward 97 Bus Service	£333.44
ONLINE	AVA Recreation	Quarterly inspection Burgess Field Play Area	£90.00														
ONLINE	Terrafirma	Grass cutting 2020 Season	£814.80														
ONLINE	RD Bond	Finger blade refurbishment Hells Corner, Chalbury	£249.90														
ONLINE	Alderholt PC	Q4 contribution toward 97 Bus Service	£333.44														
128	<p>Information for Report Only</p> <p>Awaiting quotations for refurbishment of finger blades at Haythorne and Horton.</p>																
	Next Meeting – <u>Wednesday 10th February 2021</u> at 7:30pm																

Meeting closed at 20:34

These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council.

Signed:..... 10th February 2021

Appendix A

Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)

HAPPY NEW YEAR TO ALL - and lets look forward to better times ahead.

COVID-19 update

As the situation is changing rapidly, I am not updating figures etc – however following the latest lockdown I thought it would be useful to let you know what the situation with council services

- Household Recycling Centres – open, but please only go if essential
- Rubbish collections - running as normal
- Car parks and public toilets – open
- Country parks - open with COVID arrangements in place
- Libraries – open for Order and Collect service only
- Registration services - registering births and deaths as normal. Wedding and civil partnership ceremonies not permitted except in exceptional circumstances
- Funerals - restricted to 30 people
- Tourist Information Centres – face to face service closed, phone and email enquiries only
- Harbours – closed to recreational or leisure boating including use of slipways, commercial operators remain unaffected at this time
- Leisure centres – closed
- History centre and archives – closed

Do you, or anyone you know, need support?

If you or anyone you know are clinically extremely vulnerable, you are advised to shield again, and we will write to you shortly.

If you don't have family, friends or a support network that can help you get the things you need [we can help you](#) – complete our online form on the Dorset Council website alternatively telephone 01305 221000.

Dorset local plan

The draft Dorset local plan is going out for consultation from 18th January and will run for 8 weeks. How will we consult - there are a number of methods that we are proposing to use to inform, consult and involve others such as: Publicising consultations through press releases, our website, public notices in the local press, posters, leaflets, and social media (e.g. Twitter and Facebook).

Emailing or writing to appropriate organisations, community groups and individuals directly.

Making consultation documents available on the Dorset Council website and at local libraries for click and collect or other public locations, as deemed appropriate, where possible and Covid safe. There will be displays in windows of empty shops and Tourist Information Centres in some town centres. There will also be a phone line that people can call to ask questions. It is a dedicated line – 01305 252500 and will be available Monday – Friday 10am – 2pm

Hosting events such as webinars where everyone is welcome to attend and ask questions. The Council will hold these events during the consultation period. Details of dates, timing etc will be published on the website, but to help members I have appended details to this report.

In the light of current COVID developments I will be discussing with the planning portfolio holder how best we can ensure maximum accessibility for this important element of the process and can we look at extending the consultation period. This is the first stage of a fairly lengthy process before we can expect the final plan to be adopted in 2023, and I am certain there will be many changes before then.

Climate and Ecological Emergency consultation

Just to remind you that the public consultation on this very important subject ends next Wednesday 20th January. If you have not already responded please try to find time to do so, it is a very important piece of work which can influence the way Dorset Council deals with this issue to achieve its commitment to zero carbon by 2040. Here is the link to the survey <http://www.dorsetcouncil.gov.uk/climate-survey>

Cllr Robin Cook

13th January 2021

ADDENDUM FOR KNOWLTON PC MEETING 13th JANUARY 2021**DORSET LOCAL PLAN WEBINAR DETAILS****Schedule with links:**

- Distribution of development: including functional areas, settlement hierarchy and spatial distribution of development. **26th Jan 12pm – 1pm.**
<https://youtu.be/EeMCbPCjSOK>
- All things environmental: including climate change, renewable energy, flooding and biodiversity. **28th Jan 12pm – 1pm.**
<https://youtu.be/wwO7b3j24QI>
- Central Dorset towns, housing and employment sites and heritage. **2nd Feb 12pm – 1pm.**
<https://youtu.be/OWt02uhJNTw>
- Western Dorset towns, housing and employment sites and landscape. **4th Feb 12pm – 1pm.**
<https://youtu.be/fjID4InPMh4>
- Housing: including housing need, neighbourhood planning and affordable housing. **9th Feb 12pm – 1pm.**
<https://youtu.be/t5dEY4ldamw>
- South Eastern Dorset housing, employment and town centres and the Green Belt. **11th Feb 12pm – 1pm.**
<https://youtu.be/2QHNO8abakk>
- Northern Dorset housing, employment and town centres and Design. **16th Feb 12pm – 1pm.**
<https://youtu.be/ZjGMN1ywcP4>
- The Economy, community and collecting money from development. **18th Feb 12pm 1pm**
<https://youtu.be/ENFn5QtDHSw>

Appendix B

Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)

This month's focus is on Covid19 and follows a recent briefing provided by Sam Crowe of Public Health Dorset and Tim Goodson of Dorset CCG.

Dorset Council has a call centre set up – 01305 22100 – which is the main DC switchboard.

Calls to this number may be then be passed through to an appropriate channel;

- Citizens Advice
- Adult Care Access Team
- Digital Hotline

The teams available through this line - #DorsetTogether – can help with a variety of issues such as:

- Bills
- Money Issues
- Domestic Abuse
- Housing
- Work problems
- Food
- Universal Credit

The DC Contact Centre has made 7,000 calls, and received over 11,000, whilst AGE UK has made 30,000 calls and received 18,000.

The most common issues relate to Universal Credit, Debt Problems, and Employment issues.

In terms of infection rates the weekly case rates for Dorset Council and close Neighbours stand at:

- | | |
|------------------|--------------|
| • Dorset Council | 320.9 / 100k |
| • BCP | 671.8 / 100k |
| • Hampshire | 562.3 / 100k |

Infection rates seem to be rising very rapidly in particular within the 16-25 year old age group.

Dorset Council has, from 8th Jan launched a locally supported Contact Tracing system, which will pick up from the National scheme if that system has been unable to contact someone after 48 hours. Contact will be attempted for a further 72 hours by the local team.

Within Dorset CCG as of the 7th Jan there were 321 Covid in-patients –

24 hours later as at 8th Jan that had risen to 340.

Hospitals are now at 90-95% capacity, the optimum rate would be around 85%

This sort of daily rise is expected to continue, but should start reducing after a couple of weeks.

Vaccinations are continuing to roll out – and the introduction of the “Oxford” vaccine, which is much easier to store, and transport, has been a great boost to the ability to conduct mass vaccinations. We are expecting a mass vaccination centre to open in Dorset fairly soon – though details are sparse.

We are currently about 25% of the way through vaccinating the over 80 age group – there have been many questions about the apparent way some people seem to get ahead of others in the queue – much of this may be explained by prioritising those with multiple underlying conditions.

Finally, a word on Lateral Flow Testing – this can provide a helpful guide to infection, but depending on viral load may give false negatives. A positive test should be confirmed with a PCR test as soon as possible, and in the meantime people must self-isolate. A negative Lateral Flow test is a nice reassurance, but don't then assume you are Covid Free. Repeat tests should be carried out at frequent intervals. If you are infected, then the viral load may increase before symptoms are apparent and a later test may show positive.