

**Minutes of the Webex Virtual Meeting of Knowlton Parish Council
10th March 2021 7:30pm**

Item	
148	<p>Attendance & Apologies</p> <p>Cllr Morgan Antell (Vice Chairman) Cllr Caroline Barnes Cllr Trevor Brown Cllr Steve Butler Cllr John Hayes Cllr Jerry Laker (Chairman)</p> <p>Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury) Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles) Mrs Lisa Goodwin (Clerk)</p> <p>Apologies received from:</p> <p>Cllr Anthony (Sam) Keet Cllr Linda Stocks</p> <p>Public – none present.</p>
149	<p>Vacancy for HORTON & Vacancy for WOODLANDS by co-option</p> <p>No applications received.</p>
150	<p>Declarations of Interest & Grants for Dispensation</p> <p>None received.</p>
151	<p>Public Open Session</p> <p>No representations.</p>
152	<p>Confirm the minutes of the meeting held 10th February 2021</p> <p>The minutes, having been circulated to members prior to the meeting were confirmed as a true record and will be signed by the Chairman.</p>
153	<p>Accept the minutes of the Knowlton Parish Community Benefit Fund Committee Meeting held 11th Feb 2021</p> <p>The minutes, having been circulated to members prior to the meeting were accepted and the Clerk is authorised to issue grant payments.</p>

154	<p>Dorset Councillors Reports</p> <p><u>Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)</u> Please see Appendix A of these minutes.</p> <p><u>Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</u> Please see Appendix B of these minutes.</p> <p>Cllr Tooke reminded members there are only a few days left to respond to the Draft Dorset Local Plan. Members discussed that Woodlands and Whitmore are identified as separate settlements in the draft plan as tier 4, it was agreed that no action was required.</p>
155	<p>Correspondence – circulated by email prior to the meeting</p> <ul style="list-style-type: none"> • Dorset Council Community Governance Review – advance notice of review in August 2021. • Full Fibre Broadband available to certain postcodes in Woodlands and Chalbury. Clerk to post notices on noticeboards and details will be circulated on Woodlands Facebook Community Page. • Dorset & Wiltshire Fire & Rescue Authority – Consultation of draft Community Safety Plan 2021-24 runs until 13th May 2021. <i>Noted no response.</i> • Notes from the 7th Climate & Ecological Support Group Meeting held 11th February 2021. <i>Noted</i> • Dorset Council new free Parking Policy. <i>Noted</i>
156	<p>Planning Applications & Matters</p> <p>3/20/2198/HOU Location: 16 WITCHAMPTON MILL, WITCHAMPTON, BH21 5DE Proposal: Retrospective-developed garden and bridge. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>3/21/0130/CONDR Location: RIVERSIDE FARM, SLOUGH LANE, HORTON, BH21 7JL Proposal: Application to vary Condition 2 of approved P/A 3/89/1336/OUT (Outline agricultural dwelling) to "The occupation of the dwelling on site shall be limited to: 1. a person or persons solely or mainly employed or last employed in the locality in agriculture as defined in section 336(1) of the Town and Country Planning Act 1990. 2.a person or persons solely or mainly employed or last employed in the locality in terms of forestry as defined in section 336(1) of the Town and Country Planning Act 1990 3.a person or persons solely or mainly employed in operating the tourism businesses which occur on the site at Riverside Farm, Slough Lane, Horton (including any dependents of such a person) or widow or widower of such a person. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>Notification of Appeal to the Secretary of State against the decision by Dorset council to refuse permission to erect a single storey detached double carport at Lawn House, Slough Lane, Horton, BH21 7JL. <i>Noted.</i></p>
157	<p>Highways Matters</p> <ul style="list-style-type: none"> • Members queried why work has not yet been completed at Stanbridge B3078 which has had traffic lights on site for several months. <i>Clerk to ask Dorset Council Highways for update.</i> • Number of pot holes in Kings Lane which Cllr Morgan Antell will report to DC Highways. • Other Highway matters listed in Actions List below.
158	<p>Rights of Way/Open Spaces</p> <ul style="list-style-type: none"> • Rights of Way matters awaiting action listed in 'Actions List' below.

159	<p>Burgess Field Play Area – Inspections</p> <p>Members considered the weekly visual play inspection sheets. No new actions identified but repainting of the Spring Dog & Reindeer and Lapsett Climbing Frame should be considered before winter.</p> <p>The new Contractor will begin grass cutting soon and the Clerk has asked to make tidy for Easter Holidays.</p>
160	<p>Tree Matters</p> <p>3/21/0429 TCA THE MILL HOUSE, WIMBORNE ST GILES, BH21 5LZ Proposal: G1 Yew x 5: fell to ground level. T1 Laburnum: fell to ground level. T2 Privet stem: fell to ground level.</p> <p>Members resolved to respond with NO OBJECTION to the proposal.</p>
161	<p>Wimborne St Giles Neighbourhood Plan</p> <p>The first meeting with the professional planning consultant and Lord Shaftesbury was held 4th March 2021. The boundary of the Neighbourhood Plan has been defined and submitted to Dorset Council. Grant funding from Locality of £2246.00 has been received and will be administered by the Parish Council. Letter will be sent out to residents with the Plan boundary shortly.</p>
162	<p>Safeguarding Policy</p> <p>Members reviewed the policy. <i>No amendments required.</i></p>
163	<p>Risk Assessment for Woodlands Litter Pick, Saturday 13th March 2021</p> <p>Members reviewed and approved the Risk Assessment for the Woodlands area Litter Pick. A good number of volunteers have come forward to help.</p>
164	<p>Actions List</p>
Sept 18	<p>E59/22 Report missing fingerpost at footpath by Haythorne Nurseries. MNT42137 Feb 2019: DCC has written to Landowners. Aug 2019 – recent correspondence with DCC forward to Cllr David Tooke. Oct 2019 –TB to monitor. Jan 20: Clerk to report fingerpost still missing and not sure if access is clear along this path. <i>Feb 21 Ranger has confirmed the way-marker will be done (priority 6)</i></p>
	<p>E59/17 Slough House, obstruction and bridge. Feb 19, DCC have written to landowner to restore definitive route and install new bridge. July 2019 update received. DC Definitive Map Officer has advised it would be at least 2 years before they can investigate and potentially make an order if the path meets criteria. Clerk to ask Green Spaces Team for an update and whether a diversion order would be a good solution.</p> <p>Feb 2020 – Dorset Council has corresponded with the Landowner and agreed the Landowner can mark a permissive path and apply for a diversion order. Dorset Council accepts responsibility for a bridge on the definitive route, Clerk to request this is actioned shortly.</p> <p>March 2020 – Now routes established, Clerk to ask why Dorset Council cannot proceed and install bridge.</p> <p>April 2020: new bridge installed on permissive route. Clerk has reported unsafe stile MNT46943. Now planning permission has been granted for this property, it is expected there may be some changes in arrangements regarding route.</p> <p>July 2020: Cllr Trevor Brown has been corresponding with Dorset Council as the permissive route around the boundary has not been approved by Dorset Council and waymarkers have been moved off the definitive route. Cllr Brown suggests that Dorset Council should still install a bridge on the definitive route by the concrete slab.</p> <p>Sept 2020: Landowner has a 21 day closure on the path to allow construction of animal houses. Members agreed to write to Dorset Council regarding the importance of reinstating the bridge on definitive route and that the proposed diversion route of this path by the landowner is not satisfactory due to the rising spring.</p> <p>Oct 2020: Dorset Council awaiting quotations for bridge. Temporary Closure extended to allow building works from 8th October for 26 weeks. Members unhappy with extended closure and the necessity for it to be closed at</p>

	<p>all. Requested that Cllr David Tooke inquires if Dorset Council has checked the validity of this application. Nov 2020: Cllr David Tooke reported that the matter of the closure is in hand with Dorset Council. Dorset Council has received quotations of approx. £4500 to install a bridge on the definitive route and ask the PC to consider making a contribution. Members agreed to consider this once the definitive route is fully accessible. Dorset Council Ranger is continuing to monitor the access but satisfied at present all is in order as agreed with the Landowner. Dec 2020: Members discussed supporting financially the construction of a footbridge by DC which would enable the completion of the definitive route of the footpath across the drain. Contribution of £2000 agreed under financial matters. Clerk to inform DC of agreed contribution (confirmed). Jan 20: permissive route very muddy, water very high in drain, no hand rails on bridge on this route. Cllr David Tooke will request update from DC Ranger on this closure which has now been 6 months Feb 21: DT will inquire if the definitive path can be re-opened as the proposed works have not begun. March 21: Dorset Council advises funding has been allocated for next financial year, subject to confirmation.</p>			
July 19	<p>E59/15 Horse safe path needs extending on incline as tarmac not safe for horse. <i>Clerk to chase up with Dorset Council.</i> MNT41120 Dorset Council met with Landowner March 3rd and have agreed actions to resurface where necessary and place appropriate signage for horse riders. July 2020: No resurfacing or signage. October 2020 Dorset Council has quote for resurfacing works and is awaiting approval to proceed. Jan 20: Cllr David Tooke will chase up progress. Feb 21: DC advise the cost is £2000 to lay tar and chip on the crossing points. March 21: Dorset Council advises funding is hoped to be allocated out of next years maintenance budget.</p>			
Nov 20	<p>E59/7 Woodlands off Jubilee Hill behind houses is waterlogged all year round, suspected sewerage. Cllr MA to investigate further, take photo evidence and report to Dorset Council. Public Health visited but too wet from rainfall to establish source of contamination. Officers will visit again in Summer. Clerk to report to Rights of Way for inspection. MNT50385</p>			
Dec 20	<p>E57/5 Maldry Wood, rotten bridge reported to Dorset Council. MNT50359 (priority 3) Church Hill, Woodlands, poor road surface. Clerk to report again, still needs repairing. 1165812</p>			
165	<p>Financial Matters</p> <ul style="list-style-type: none"> Members reviewed the Asset Register, no amendments. Members reviewed and approved the Annual Financial Risk Assessment. Members reviewed and agreed the earmarked reserves for End of Year. Members accepted the quotation from Roger Bond of £2250.00 to renovate the traditional Fingerposts at Horton and Haythorne, having received grant funding from CPRE and KPCBF leaving balance of £725.00 to pay. Members considered quotations from Roger Bond to renovate the traditional Fingerpost at Hell Corner. <i>Clerk to apply for funding from the CPRE toward the cost of £400.00</i> Members resolved unanimously to pay items below including Clerk's Salary: <table border="0"> <tr> <td>ONLINE M. McCarthy</td> <td>Maintenance of Horton Pump 2020</td> <td style="text-align: right;">£96.00</td> </tr> </table>	ONLINE M. McCarthy	Maintenance of Horton Pump 2020	£96.00
ONLINE M. McCarthy	Maintenance of Horton Pump 2020	£96.00		
166	<p>Information for Report Only</p> <ul style="list-style-type: none"> Members agreed to delay the Annual Parish Meeting from April 7th until later in the year when it can hopefully be held in Horton & Chalbury Village Hall. The AGM will be held virtually on May 5th 2021. 			
	<p>Next Meeting – <u>Wednesday 7th April 2021</u> at 7:30pm</p>			

Meeting closed at 20:46

These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council.

Signed;..... 7th April 2021

Appendix A

Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)**Council budget 2021/21**

The full council annual budget meeting took place on the 16th February. Every year budget setting has become more challenging and 2021/22 is certainly no exception. The twin uncertainties of a one-year settlement and the serious short to medium impact of the COVID-19 pandemic has created shortfalls in funding which have had a real impact on the revenue budget and on our ability to maintain discretionary services, which are very visible and valued by our residents. Increasing pressures in the needs-based services - Adults and Children's Social Care - has created the greatest challenge. We have a balanced budget for the next council year, which depends on increasing council tax and ensuring that the transformation of services moves forward at pace.

There was overwhelming support across the chamber for the proposals as set out (agenda and reports all available on the council website). Recommendations included an increase in general council tax of 1.997%, and to levy 2.995% as the social care precept. The direct effect of this is that council tax was set at £1779.39 for a band D property. Added to this of course will be the police precept at £255.58, the fire authority figure at £77.88, and last but not least, the local parish/town council precept. In the Knowlton group of parishes the precept is set at £30.71 and should be added to make the grand total for a band D property £2143.78. Council Tax bills for 2021/22 are being sent out from the 8th March.

COVID-19 update

We have continued to see a fall in local COVID case rates, hospitalisations, and deaths over the past week.

The situation in Dorset has improved thanks to the hard work of local people following the rules - every action makes a difference. We have seen over the past few months how quickly the situation can change so we must carry on working together to drive transmission down even further. We are still in a national lockdown and everyone must continue to follow the rules and stay at home except for essential reasons.

Stay at home and stay local - only leave your home where necessary. The stay at home restrictions will be in place until at least 29 March.

Travel to vaccination appointments safely

Over a quarter of a million local people have had at least one dose of the vaccination! This is great news that more and more people across Dorset are getting their vaccine and we are aware that many residents in the priority groups will be anxious to get their appointment when offered. Please remember, the safest way for someone to get to their vaccination appointment is to travel in their own car or with someone from their support bubble. If this is not possible, then COVID-secure taxis are a good option.

If you are thinking of offering to help by taking someone from outside of your household or support bubble, please think twice. COVID-19 can spread easily in a car – remember around one in three people with COVID do not show any symptoms, so you could have it without knowing and spread it to others.

Do you, or anyone you know, need support?

If you don't have family, friends or a support network that can help you get the things you need [we can help you](#) – complete our online form on the Dorset Council website alternatively telephone 01305 221000.

Testing update

Public Health Dorset, on behalf of Dorset Council, have set up a Dorset Rapid Community Programme for local business employees who cannot work from home due to the public facing nature of their role. 463 businesses and organisations have already registered and getting testing under this service.

Businesses and organisations open under current government restrictions and employing fewer than 50 people (including the self-employed) should register their interest in weekly lateral flow device testing. Employees must sign up to six weeks of testing.

Full information about this initiative can be found here

<https://dorset-self.achieveservice.com/service/Community-Rapid-Testing>

Organisational Revenue Support Fund A number of voluntary and community sector organisations across Dorset will benefit from funding support in the coming new financial year.

From 1st April 2021, 17 organisations will be supported with up to three years funding, locally these include Walford Mill, East Dorset Heritage Trust and Wimborne Minster Folk Festival. For full details follow the link.

<https://news.dorsetcouncil.gov.uk/2021/02/25/voluntary-and-community-organisations-boost>

Appendix B

Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)

A single item this month, which may be of relevance to the local community.

Dorset Heathlands Air Quality

A report which sets out a strategy to address the adverse effects of airborne nitrogen on Dorset Heathlands has been accepted by Dorset Council Cabinet, and is part of a combined strategic approach with BCP.

This report sets out an interim approach, a Phase 2 of continuing work, following Phase 1 measures already in place and is designed to deliver benefits ahead of the formal Local Plan due in 2023. It will be followed by Phase 3, from 2025 onwards, which will identify projects aligned to the new Local Plan.

Two categories are being set out, the first to improve the resilience of Heathland within 200m of roads, the second aims to address the air pollution across the entire heathland – i.e. beyond 200m from a road.

By taking a holistic approach in which category 1 measures are delivered in parallel with other category 2 mitigation measures and initiatives, this strategy will drive an improving trend in air quality which is targeted to the sources which make the greatest contribution to current exceedances. This improving trend might then be taken into account by the Councils when considering whether to grant planning permissions.

Measures will include:

- Work with the landowners of heathland sites (including Council owned sites) to implement new and additional management practices within 200 metres of roads;
- Actively encourage modal shift by improving public transport, cycling and walking and through positive communications strategy with public awareness campaigns;
- Ensuring that opportunities to facilitate zero emission vehicles e.g. through national government grants are taken;
- Actively incentivise the switch to zero emission vehicles through the delivery of a vehicle scrappage scheme that provides financial grants to households living within a defined distance of the Dorset Heathlands; and
- Require all new houses to install electric vehicle charging points through the Bournemouth, Christchurch and Poole Parking Standards Supplementary Planning Document (2021).
- Work with landowners and the farming community to change the management of agricultural land around heathlands to non-agricultural or low nitrate use.

Phase 3 - Local plan approach from 2025 onwards will be developed and formalised as policy in the BCP Council Local Plan and the Dorset Council Local Plan to ensure that new development does not have an adverse effect upon heathland. The Local Plans will be subject to a rigorous Habitats Regulations Assessment to ensure the development proposals have no significant adverse effect from new development upon the Dorset Heathlands. The Local Plans could include policies to address:

- The siting of new development by focussing growth in the urban area where there is better access to facilities and services and thereby minimising the need for additional car trips past heathland sites;
- The siting and design of new agricultural buildings that create pollutants, e.g. stocking sheds, slurry pits, etc;
- The change of use of agricultural land near heathland to lower nitrogen inputs;
- Ensuring that any major development proposals in the countryside near heathland include measures to reduce impacts elsewhere in the wider land ownership;
- Look to identify multiple benefits in the siting of Heathland Infrastructure Projects (HIPs), Poole Harbour Infrastructure Projects (PHIPs) and nitrogen offsetting projects on sites adjacent to heathland; and
- Help implement the outcomes of the government's Nitrogen Futures project.