

Minutes of the Meeting of Knowlton Parish Council
23rd June 2021 7:30pm

Item	
41	<p>Attendance & Apologies</p> <p>Cllr Morgan Antell (Vice Chairman) Cllr Caroline Barnes Cllr Trevor Brown Cllr John Hayes Cllr Anthony (Sam) Keet Cllr Jerry Laker (Chairman) Mrs Lisa Goodwin (Clerk) Linda Stocks</p> <p>Apologies received from:</p> <p>Cllr Steve Butler Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury) Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</p> <p>Public – none present.</p>
42	<p>Vacancy for HORTON & Vacancy for WOODLANDS by co-option</p> <p>Members resolved unanimously to appoint Linda Stocks by co-option to represent Woodlands with immediate effect. Cllr Stocks duly signed the Declaration of Office.</p>
43	<p>Declarations of Interest & Grants for Dispensation</p> <p>None received.</p>
44	<p>Public Open Session</p> <p>No representations.</p>
45	<p>Confirm the minutes of the Annual General Meeting held 5th May 2021</p> <p>The minutes, having been circulated to members prior to the meeting were confirmed as a true record and signed by the Chairman.</p>
46	<p>Dorset Councillors Reports</p> <p><u>Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)</u> No report this month.</p> <p><u>Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</u> Please see Appendix A of these minutes.</p>

<p>47</p>	<p>Correspondence – circulated by email prior to the meeting</p> <ul style="list-style-type: none"> • Dorset Council proposed car parking charging strategy to align car parking charges across Dorset Council car parks, on-street parking and car park permits. Feedback invited by 16th July 2021. <i>Noted.</i> https://news.dorsetcouncil.gov.uk/2021/06/22/dorset-council-works-with-communities-to-transform-parking-charges-and-permits/ • ‘Working Together Protocol’ between Dorset Council and Parish & Town Councils to provide clarity on how each will work together to positively deliver services locally. <i>No comments.</i> • A resident is appalled at the work carried out on trees along the B3078 at the junction with B3081. <i>St Giles Estate confirmed this work has had to be done due to Ash die-back.</i> Cllr Brown suggested it would have been helpful to have lifted the overhanging canopy in this location. <i>Members agreed the Clerk suggest this to Dorset Council. 1172537</i> • Launch of Campaign for Keeping Dorset Safe – No BBQ’s or Fires on May 18th 2021. <i>Noted.</i> • Connecting Rural Dorset – Dorset Council Rural Engagement Events to discuss Fibre Broadband/Voucher Schemes/Gigabit Project and 5G. <i>Cllr Steve Butler attended 24th May 2021.</i> • SSEN has launched a £200,000 fund to build local resilience and protect vulnerable community members across central southern England. Applications closed 10th June 2021. <i>Noted.</i> • Cranborne Classic Sportive Cycling Event will run through part of Wimborne St Giles parish on 2nd October 2021. <i>Noted.</i> • Launch of the Queens Green Canopy to plant trees – applications to be made via the Woodland Trust. <i>Noted.</i> https://queensgreencanopy.org/ • Inquiry from a part time fitness professional who runs boot-camps for residents in the surrounding area of Woodlands has requested permission from the Parish Council to use Woodlands Green. <i>Agreed.</i>
<p>48</p>	<p>Planning Applications & Matters</p> <p>3/21/0543FUL OAKLEY FARM HOUSE, SIXPENNY HANDLEY, SP5 5QR Proposal: Conversion of outbuilding to self-contained residential accommodation ancillary to Oakley Farmhouse. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>3/21/0321 HOU HALCYON, HORTON, BH21 7JA Proposal: Proposed car port. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>3/21/0829HOU OAKFIELD FARM, HORTON WAY, VERWOOD, BH31 6JJ Proposal: Raise roof to provide additional first floor accommodation. Front and rear dormers. Juliet balcony to first floor of west elevation. (description amended 14/06/21) Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>3/21/0566 HOU 1 HILLSIDE WALK, WOODLANDS, BH21 8NL Proposal: Demolish existing conservatory and replace with single storey infill rear extension, erect two storey side extension and formation of 2nd floor with habitable accommodation. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>3/21/0663 HEMMING'S FARM, WOODLANDS, BH21 8LY Proposal: Alterations and extensions to the existing fire damaged dwelling. Resubmission of 3/20/0600/FUL Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>3/21/0235/HOU MONMOUTH ASH FARM, HORTON ROAD, THREE LEGGED CROSS, BH21 7JS Proposal: Construction of an Oak Framed Garden Room. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p>

	<p>3/21/0441/CONDR BAILEY HILL DAIRY, KNOWLTON, WIMBORNE, BH21 5NE Proposal: Vary conditions 2, 6 and 8 of planning permission 3/17/1170/COU to extend the range of potential uses in Unit 5, allow for the installation of mezzanines, skylights and solar panels, alteration in the number and location of windows and doors, and to split Unit 5 into three commercial units with contained/fenced outside storage/ safe loading and unloading area and alteration to parking layout.</p> <p>Members resolved unanimously to respond with NO OBJECTION to the proposal but would suggest roof lighting could be closed off at night with blinds to prevent light pollution.</p> <p>Notification of Appeal against the refusal of a Certificate of Lawfulness by Dorset Council for 3/20/0915/CLP Location: ROGARNET, HORTON ROAD, THREE LEGGED CROSS, WIMBORNE, BH21 6SD for use of land as a caravan site for seven static caravans for occupation for holiday accommodation. <i>No representation submitted.</i></p>
49	<p>Highways Matters</p> <ul style="list-style-type: none"> • Inquiry received from a parent at Wimborne St Giles School to provide a bus shelter – Dorset Council has advised there are currently 14 children for whom they provide transport. Members discussed where a shelter might be located, an appropriate design for the village and how it might be funded. The Chairman has discussed with the School how they might be involved in the idea. • Cllr Trevor Brown advised that Dorset Council are intending to tar & chip various stretches of road in the area. • Proposed temporary closure of Horton Road, Wigbeth 17 & 18 July 09:30 – 15:30 to allow Openreach safe access to overhead network. • Proposed temporary closure of Horton Road, Wigbeth 10 July 08:00 – 16:00 to allow Openreach safe access to the overhead network. • Clerk to report that visibility splays all need clearing on B3078. 1172542 • Other Highway matters listed in Actions List below.
50	<p>Rights of Way/Open Spaces</p> <ul style="list-style-type: none"> • Cllr Morgan Antell reported a local lad is litter picking Woodlands every week for 6 months as part of his Duke of Edinburgh Award. • Notice of Temporary Closure of Footpath E59/17 Woodlands to enable building works within the grounds of Slough House from 26 weeks from 7th June 2021. Members voted 6 in favour and 1 against not to query what building works are being carried or the temporary closure notice. The Landowner has made a pre-application inquiry with Dorset Council to permanently divert the footpath. <i>Cllr Trevor Brown left the meeting at 20:34</i> • Report of an obstruction on footpath from Whitmore Lane to Boys Wood, Woodlands. Cllr Morgan Antell investigated and satisfied footpath is accessible, the gate is kept partially closed to discourage vehicles parking. • Rights of Way matters awaiting action listed in 'Actions List' below.
51	<p>Burgess Field Play Area, Woodlands – Inspections</p> <p>Members considered the weekly visual play inspection sheets. No new actions identified.</p> <p>Elite Play Inspections have fitted the new Spring Dog and completed all the work as quoted. A further rotten timber has been identified on the Lapsett Multi Play unit, Clerk has requested quotation to replace.</p> <p>Cllr Morgan Antell will attend the next quarterly inspection.</p>

52	<p>Community Governance Review by Dorset Council</p> <p>The consultation commences 5th August and will include looking at the following aspects of governance arrangements in Dorset:</p> <ul style="list-style-type: none"> ○ Creating, merging, altering or abolishing parishes (grouping or de-grouping parishes) ○ Increasing or decreasing the number of Councillors ○ Creating ward boundaries or changing existing Warding arrangements ○ Changes to parish names ○ Correcting minor boundary anomalies. ○ Changing a parish council into a parish meeting
53	<p>97 Bus Meeting held 13th May 2021</p> <p>The Clerk and Cllr Steve Butler attended the meeting. The service has seen an encouraging increase in numbers since April as people are becoming more confident to travel. Verwood Town Council contributed £500 toward the service. The working group discussed conducting a survey as a review of the service; possibly introducing price banding and increasing fares from April 2022. <i>Next meeting 14th July 2021 11:00.</i></p>
54	<p>Tree Matters</p> <p>3/21/1220/TCA Location: HORTON COTTAGE, HORTON, BH21 7JA Proposal: T1 Yew: Reduce overextended lateral branches growing over the road by up to 2m. Prune branches growing towards the utility pole to provide a 0.5-1m separation. Reduce the remaining canopy by up to 0.5-1m focusing on overextended branches only. Crown lift to 5.2m over the road. Deadwood. T2 Yew: Reduce overextended lateral branches growing over the road by up to 2m. Prune branches growing towards the neighbouring property to provide a 1-2m separation. Reduce the remaining canopy by up to 0.5-1m focusing on overextended branches only. Crown lift to 5.2m over the road. Deadwood. T3 Yew: Crown lift to 3m over the driveway. Reduce the side canopy overhanging the driveway by up to 0.5m.</p> <p>Members resolved unanimously that NO COMMENTS are required on the proposal.</p>
55	<p>Wimborne St Giles Neighbourhood Plan</p> <p>The Chairman and Cllr Caroline Barnes updated members on progress: Applications in hand for grant funding to continue developing the plan. Awaiting confirmation from Dorset Council of the proposed neighbourhood area. A successful Open Day held June 12th in WSG Village Hall with positive feedback and offers of help. A page has now been added to the Knowlton Parish Council website with details. http://www.knowltonparishcouncil.org.uk/Wimborne_St_Giles_Neighbourhood_Plan_40092.aspx</p>
56	<p>Actions List</p>
Sept 2018	<p>E59/22 Report missing fingerpost at footpath by Haythorne Nurseries. MNT42137 Feb 2019: DCC has written to Landowners. Aug 2019 – recent correspondence with DCC forward to Cllr David Tooke. Oct 2019 – TB to monitor. Jan 20: Clerk to report fingerpost still missing and not sure if access is clear along this path. <i>Feb 21 Ranger has confirmed the way-marker will be done (priority 6)</i></p>
	<p>E59/17 June 21: Notice of Temporary Closure of Footpath E59/17 Woodlands to enable building works within the grounds of Slough House from 26 weeks from 7th June 2021. The construction of the bridge has been put on hold.</p>
July 2019	<p>E59/15 Horse safe path needs extending on incline as tarmac not safe for horse. MNT41120 Dorset Council met with Landowner March 3rd and have agreed actions to resurface where necessary and place appropriate signage for horse riders. March 21: Dorset Council advises funding is hoped to be allocated out of 2021/22 maintenance budget.</p>

Nov 2020	E59/7 Woodlands off Jubilee Hill behind houses is waterlogged all year round, suspected sewerage. Cllr MA to investigate further, take photo evidence and report to Dorset Council. Public Health visited but too wet from rainfall to establish source of contamination. Officers will visit again in Summer. Clerk to report to Rights of Way for inspection. MNT50385 June 2021 Clerk to report again as waterlogged now and request site visit.																														
Dec 2020	E57/5 Maldry Wood, rotten bridge reported to Dorset Council. MNT50359 (priority 3) June 2021 DC has suggested the landowner is contacted directly as the bridge is on a permissive path. DC happy to install sleeper bridge if either the PC or Landowner provide sleepers. The definitive path is not accessible due to 5 bar gate and wire fence– <i>Chairman to discuss with DC/Landowner.</i>																														
57	<p>Financial Matters</p> <ul style="list-style-type: none"> Members resolved unanimously to make a donation of £215.00 toward the visit to Wimborne St Giles School by Life Education Wessex to provide health, well-being and drug prevention education. Members resolved unanimously to pay items below including Clerk's Salary: <table> <tr> <td>ONLINE Elite Playground Inspections</td> <td>Spring Dog Play Equipment</td> <td>£600.00 *</td> </tr> <tr> <td>ONLINE Grass & Grounds Ltd</td> <td>Grass cutting Woodlands</td> <td>£163.20 *</td> </tr> <tr> <td>ONLINE Normtec</td> <td>Hell Corner Chalbury Fingerpost</td> <td>£387.50 *</td> </tr> <tr> <td>ONLINE Elite Playground Inspections</td> <td>Repairs to Burgess Field Play Area</td> <td>£471.60 *</td> </tr> <tr> <td>ONLINE Dorset Council</td> <td>Dog Signs</td> <td>£9.00</td> </tr> <tr> <td>ONLINE DAPTC</td> <td>Annual Subscription</td> <td>£494.12</td> </tr> <tr> <td>ONLINE Chairman</td> <td>Reimbursement of fees for Land Registry</td> <td>£6.00</td> </tr> <tr> <td>ONLINE Holt Parish Council</td> <td>Lenovo Laptop for Clerk (shared cost)</td> <td>£168.33</td> </tr> <tr> <td>ONLINE Clerk</td> <td>Reimbursement of Expenses (Jan/Feb/Mar)</td> <td>£84.49</td> </tr> <tr> <td>ONLINE Grass & Grounds Ltd</td> <td>Grass cutting Woodlands</td> <td>£139.20</td> </tr> </table>	ONLINE Elite Playground Inspections	Spring Dog Play Equipment	£600.00 *	ONLINE Grass & Grounds Ltd	Grass cutting Woodlands	£163.20 *	ONLINE Normtec	Hell Corner Chalbury Fingerpost	£387.50 *	ONLINE Elite Playground Inspections	Repairs to Burgess Field Play Area	£471.60 *	ONLINE Dorset Council	Dog Signs	£9.00	ONLINE DAPTC	Annual Subscription	£494.12	ONLINE Chairman	Reimbursement of fees for Land Registry	£6.00	ONLINE Holt Parish Council	Lenovo Laptop for Clerk (shared cost)	£168.33	ONLINE Clerk	Reimbursement of Expenses (Jan/Feb/Mar)	£84.49	ONLINE Grass & Grounds Ltd	Grass cutting Woodlands	£139.20
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58	<p>Information for Report Only</p> <p>None.</p>																														
	Next Meeting – <u>Wednesday 21st July 2021</u> at 7:30pm in Horton & Chalbury Village Hall																														

Meeting closed at 20:51

These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council.

Signed:..... 21st July 2021

Appendix A

230621 Alderholt & Cranborne Ward Dorset Councillor Report for Knowlton Parish CouncilLocal Plan

The consultation responses to the proposed Local Plan are undergoing examination and further evidence is being gathered, and sites and policies will be reviewed in light of this.

There will be meetings with Dorset Ward Councillors – area based – and briefings for Town and Parish Councils.

A series of realistic, though aspirational, milestones have been set out

- Presentation to Cabinet March 2022
- Presentation to Full Council April 2022
- Pre-submission Consultation May 2022
- Revised submission to Cabinet September 2022
- Submission to Inspectorate October 2022
- Following submission the Inspectorate is expected to take around 6 months to consider the Plan

However, we need to be aware that there may be further delays created when evidence gathering, and that unmet need from BCP may also pose a risk to the timeline.

In addition, the proposed Government reforms to the Planning System may have significant consequences.

Dorset Council is also actively looking at options for new settlements to deliver for the longer term growth needs in Dorset. Progress will be lengthy and will require a large amount of work to identify all reasonable options. Any Local Plan will need to look at implications of this – especially in terms of transport. The Council will require a great deal of help, from professional consultants, to produce an integrated and coherent plan and studies are needed as to how to go forward, and identify locations for new settlements / Garden Villages. Detailed proposals for such new settlements may need to be covered in the NEXT Local Plan.

Finance

Dorset Council predicted an overspend from the outset of the pandemic.

A combination of cost pressures, lost income from sales, fees & charges, and potential shortfalls in council tax and business rates collection were the principal causes. During the financial year additional general grant from Government was announced as well as support for lost income. We also started to see a recovery in our income due to the easing of lockdown restrictions and we worked hard on all fronts to bring costs down.

By the time the Q3 report was produced the impact was forecast to be £18.6 million. This fell further in the first part of Q4, and the current forecast deficit is around £15 million. This needs to be audited but no significant changes are expected.

The overall performance chargeable to the general fund is summarised in the table below.

Directorate	Net Budget	Draft Outturn	(Overspend)/ Underspend	
	£k	£k	£k	%
People - Adults	122,616	130,200	(7,584)	(6.19%)
People - Children's	77,776	85,614	(7,839)	(10.08%)
Place	60,853	65,918	(5,065)	(8.32%)
Corporate Development	27,402	26,202	1,200	4.38%
Legal & Democratic Services	6,193	7,061	(869)	(14.03%)
Public Health	(10,806)	(10,806)	0	(0.00%)
Total Service Budgets	284,034	304,191	(20,157)	(7.10%)
Central Finance	(325,727)	(330,891)	5,164	(1.59%)
Whole Authority	(41,693)	(26,700)	(14,993)	

As expected the lions share of the shortfall is due to pressures on the statutory services, especially Social Care for Adults and Children.

In terms of the impact on the Councils Reserves, the result is as shown below:

	£
General fund opening balance (as at 1/4/2020)	28,198,706
Funding required in year	<u>(14,993,217)</u>
General fund interim balance	13,205,489
Transfer from other reserves	<u>18,300,078</u>
Closing general fund balance (as at 31/3/2021)	<u>31,505,567</u>

Dorset Council has also been the conduit for passing on some £250 million of Government Funding since the start of the pandemic.

DRAFT