

Minutes of the Meeting of Knowlton Parish Council
12th January 2022 at 7pm
Horton & Chalbury Hall

Item	
149	<p>Attendance & Apologies</p> <p>Cllr Rupert Andrews Cllr Caroline Barnes Cllr Anthony (Sam) Keet Cllr Jerry Laker (Chairman) Cllr Nicky Sherwood Cllr Linda Stocks</p> <p>Mrs Lisa Goodwin (Clerk)</p> <p>Apologies received from:</p> <p>Cllr Morgan Antell (Vice Chairman) Cllr Trevor Brown Cllr Steve Butler Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury) Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</p> <p>Public – one present</p>
150	<p>Applications to fill the vacancy for Horton by co-option</p> <p>None received. The vacancy has been advertised on the village noticeboards and on the Knowlton News E-Network.</p>
151	<p>Declarations of Interest & Grants for Dispensation</p> <p>None.</p>
152	<p>Public Open Session</p> <p>The applicant for Planning Application 3/21/1716 - 3 Church Hill, Woodlands attended the meeting to provide information and answer members questions regarding the fenced area. It has been confirmed by Dorset Council the area is not a registered Village Green.</p>
153	<p>Confirm the minutes of the Parish Council Meeting held 8th December 2021</p> <p>The minutes, having been circulated to members prior to the meeting were confirmed as a true record and signed by the Chairman.</p>

154	<p>Accept the minutes of the Knowlton Parish Community Benefit Fund Committee Meeting held 20th December 2021.</p> <p>The minutes, having been circulated to members prior to the meeting were accepted and the Clerk authorised to issue approved grants to successful applicants.</p> <p>Members agreed that John Hayes remain Chairman of the Committee (having recently moved out of the Parish and stepping down from the Parish Council).</p>
155	<p>Dorset Councillors Reports</p> <p><u>Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)</u> Please see Appendix A of these minutes.</p> <p><u>Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</u> Please see Appendix B of these minutes.</p>
156	<p>Correspondence – circulated by email prior to the meeting</p> <ul style="list-style-type: none"> • January training courses available to members with DAPTC. • Dorset Council Planning Update webinar for Parish & Town Councils 2:30pm on Thursday 27th January to share some of the key areas of work that have been taking place across planning. • The Wiltshire Classic 2022 Cycling Event will pass through part of the parish on Saturday 12th March 2022. <i>Noted.</i>
157	<p>Planning Applications & Matters</p> <p>3/21/1547 FUL SLOUGH HOUSE, SLOUGH LANE, HORTON, BH21 7JL Proposal: Retain existing Agricultural Building. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>P/FUL/2021/03833 HORTON INN COTTAGES, 3 CRANBORNE ROAD, HORTON, BH21 7HW Proposal: Replacement dwelling and associated garaging. Members resolved unanimously to respond with SUPPORT for the proposal which will better orientate the dwelling with the road.</p> <p>3/21/1716 HOU 3 CHURCH HILL, WOODLANDS, BH21 8LW Proposal: Raise the height of the post and rail fence from 1 metre to 1.4m. Members discussed this retrospective proposal and considered objections received in writing from two residents of Woodlands. Members agreed they would like to see the comment of Dorset Council Highways before commenting on the application. <i>The Clerk will contact Dorset Council.</i></p> <p>Members received a consultation letter from Clarke Telecom. This is prior to submitting an application to Dorset Council for a Telecommunications radio base station for the shared rural network project on behalf of Vodafone, Telefonica and Three on Land at The Drive Plantation (west), Wimborne St Giles. <i>Noted.</i></p>

158	<p>Highways Matters</p> <ul style="list-style-type: none"> • Notification of temporary road closure of Coach Road, Wimborne St Giles on 20th January for up to five days to enable Openreach safe access to carry out and install ducting between two existing telegraph poles in the highway. <i>The Chairman noted that residents are expected to receive a letter advising of this work but as yet this is not believed to have been done. Clerk to raise with Dorset Council.</i> • Consultation of a proposed temporary road closure at Kings Lane, Woodlands 14th & 15th February from 09:30 until 15:30 to allow Sunbelt Rentals agents of Openreach to access underground structures and overhead cables in the highway for a customer new connection. As above, effected residents should receive a letter. • It has been brought to member's attention that a new entrance gate has been made into a field off the highway, at Verwood Road, Woodlands - query if permission is required as this is a 'c' classified road. <i>Members agreed the Clerk will ask Cllr David Tooke to inquire with Planning Enforcement if permission is necessary.</i> • Dorset Council Community Highways Team Leader has acknowledged the Parish Council request to amend the 40mph speed limit to 30mph in the area of Deer's Court on the C2 at Three Legged Cross and will be in touch when background work has been carried out. • Other Highway matters listed in Actions List below.
159	<p>Rights of Way/Open Spaces</p> <ul style="list-style-type: none"> • Rights of Way matters awaiting action listed in 'Actions List' below.
160	<p>Burgess Field Play Area, Woodlands – Inspections</p> <ul style="list-style-type: none"> • Weekly visual play inspections completed by Cllrs Morgan Antell and Linda Stocks. • Woodlands members have received a copy of the quarterly inspection report which has raised a few low/very low risk items for repair. <i>Clerk to obtain quotation for these works.</i> • Sovereign Play have advised the installation of the new Basket Swing will be Friday 18th March.
161	<p>Tree Matters</p> <p>None.</p>
162	<p>Wimborne St Giles Neighbourhood Plan</p> <p>Expert Planners have visited today to look at location, heritage and design. A complete report should be ready in approximately 3 months which will cover all the likely technical issues in the proposed plan.</p> <p>Further information is available on the Knowlton Parish Council website. http://www.knowltonparishcouncil.org.uk/Wimborne St Giles Neighbourhood Plan 40092.aspx</p>

163	Actions List
Sept 2018	E59/22 Report missing fingerpost at footpath by Haythorne Nurseries. MNT42137 Feb 2019: DCC has written to Landowners. Aug 2019 – recent correspondence with DCC forward to Cllr David Tooke. Oct 2019 – TB to monitor. Jan 20: Clerk to report fingerpost still missing and not sure if access is clear along this path. <i>Feb 21 Ranger has confirmed the way-marker will be done (priority 6).</i>
	E59/17 June 21: Notice of Temporary Closure of Footpath E59/17 Woodlands to enable building works within the grounds of Slough House from 26 weeks from 7 th June 2021. The construction of the bridge has been put on hold. Sept 21: The bridge has been built and is ready for installation when access available. Jan 22 – The Ranger is awaiting agreement of landowner to gain access and if this is not forthcoming DC Legal will step in.
July 2019	E59/15 Horse safe path needs extending on incline as tarmac not safe for horse. MNT41120 Dorset Council met with Landowner March 3 rd and have agreed actions to resurface where necessary and place appropriate signage for horse riders. March 21: Dorset Council advises funding is hoped to be allocated out of 2021/22 maintenance budget. Dec 21: The Ranger is awaiting an amended quote as one crossing was omitted, then put Contractor in touch with the Golf Club to arrange timings etc.
Nov 2020	E59/7 Woodlands off Jubilee Hill behind houses is waterlogged all year round, suspected sewerage. Cllr MA to investigate further, take photo evidence and report to Dorset Council. Public Health visited but too wet from rainfall to establish source of contamination. Officers will visit again in Summer. Clerk to report to Rights of Way for inspection. MNT50385 June 2021 Clerk to report again as waterlogged now and request site visit. July 21: Ranger has visited with MA and will consider a stone surface to improve this path. Dec 21: Ranger has agreed to this work and the Landowner is on board with helping, ground conditions might mean this has to wait.
Dec 2020	E57/5 Maldry Wood, rotten bridge reported to Dorset Council. MNT50359 (priority 3) June 2021 DC has suggested the landowner is contacted directly as the bridge is on a permissive path. DC happy to install sleeper bridge if either the PC or Landowner provide sleepers. The definitive path is not accessible due to 5 bar gate and wire fence. Nov 21: Land is understood to be for sale so no further developments.
July 2020	Water rising in Woodlands opposite 'Four Oaks', unsure if a spring or mains water leak. 1175017 Under investigation. Dec 21: Bournemouth Water report it is not a leak, Dorset Council agreed to investigate further and put out warning signs incase of ice.
	Road surface in Kings Lane at top end by the farm entrance is badly breaking up. Cllr Morgan Antell will report to Dorset Council with photo evidence.
Oct 2021	A resident has once again raised their concerns with the speed and size of traffic through Horton Village C2. Residents of Manor Farm Cottages are finding it dangerous to exit the shared driveway. Members suggested that the visibility splay could be improved when exiting the driveway. The Speed Indicator Device will be put up here and the Clerk will approach Dorset Highways for suggestions to slow traffic approaching from Horton Inn direction. Nov 2021: Dorset Council are short staffed at the moment but have agreed to make a site visit. Clerk will inquire about the possibility of a permanent 'flashing' sign on the approach. Dec 21: Dorset Council would not consider a permanent vehicle activated sign on a C road due to the cost of the installation and the ongoing maintenance. Due to make site visit 21 December. Jan 22: Dorset Council Traffic Engineering have visiting Horton at the Parish Council's request to consider additional measures to slow traffic through the village C2 road. The Officer considers the current lining and signing to be very good and has suggested the use of the Speed Indicator Device or operating a Community Speedwatch Team.
Nov 21	B3081 Keepers Cottage, water leak on highway, Jan 22: Chairman to report with photos.
Dec 21	C2 Horton Road at Three Legged Cross, 1183850 Fencing up to the edge of the highway preventing pedestrian access outside Brackendale. DC advise the fencing that is obstructing pedestrians must be removed.
Jan 22	E40/8 Cllr Morgan Antell has reported DC three small trees down across the path.

164	<p>Financial Matters</p> <ul style="list-style-type: none"> • Members were provided with up to date account balances. • Members considered quotation for grass cutting Woodlands Green and the Play Area for 2022 and resolved unanimously to accept the 3 year quotation through to 2025 from Grass & Grounds Ltd. • Members agreed the budget for 2022/23 and resolved unanimously to maintain the precept demand at £30.71 per Band D household, raising a precept of £21,033. • Members resolved unanimously to pay items below including Clerk’s Salary: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">ONLINE GRASS & GROUNDS</td> <td style="width: 60%;">Grass Cutting Woodlands</td> <td style="width: 25%; text-align: right;">£208.80</td> </tr> <tr> <td>ONLINE J. LAKER</td> <td>Reimbursement of Land Registry Fees inquiry</td> <td style="text-align: right;">£6.00</td> </tr> <tr> <td>ONLINE CLERK</td> <td>Reimbursement of Expenses Oct-Dec 2021</td> <td style="text-align: right;">£112.91</td> </tr> <tr> <td>ONLINE HORTON & CHALBURY HALL</td> <td>Hire of Hall for 2022 meetings</td> <td style="text-align: right;">£297.00</td> </tr> <tr> <td>ONLINE ELITE PLAYGROUND</td> <td>Quarterly Inspection Burgess Field</td> <td style="text-align: right;">£52.80</td> </tr> <tr> <td>ONLINE ALDERHOLT PC</td> <td>97 Bus Q3 contribution</td> <td style="text-align: right;">£399.67</td> </tr> </table>			ONLINE GRASS & GROUNDS	Grass Cutting Woodlands	£208.80	ONLINE J. LAKER	Reimbursement of Land Registry Fees inquiry	£6.00	ONLINE CLERK	Reimbursement of Expenses Oct-Dec 2021	£112.91	ONLINE HORTON & CHALBURY HALL	Hire of Hall for 2022 meetings	£297.00	ONLINE ELITE PLAYGROUND	Quarterly Inspection Burgess Field	£52.80	ONLINE ALDERHOLT PC	97 Bus Q3 contribution	£399.67
ONLINE GRASS & GROUNDS	Grass Cutting Woodlands	£208.80																			
ONLINE J. LAKER	Reimbursement of Land Registry Fees inquiry	£6.00																			
ONLINE CLERK	Reimbursement of Expenses Oct-Dec 2021	£112.91																			
ONLINE HORTON & CHALBURY HALL	Hire of Hall for 2022 meetings	£297.00																			
ONLINE ELITE PLAYGROUND	Quarterly Inspection Burgess Field	£52.80																			
ONLINE ALDERHOLT PC	97 Bus Q3 contribution	£399.67																			
165	<p>Information for Report Only</p> <p>No matters for report.</p>																				
<p>Next Meeting – <u>Wednesday 9th February 2022</u> at 7pm in Horton & Chalbury Village Hall</p>																					

Meeting closed at 20:11

These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council.

Signed:..... 9th February 2022

Appendix A

Cllr Robin Cook's Report to Knowlton Parish Council 12/01/22

Happy New Year to all and wishing you well for 2022

COVID-19 update

I have not included this subject in my reports for some time, but in the light of what has been reported nationally about the Omicron variant, I felt a local update would be appropriate.

Case rates have continued to rise quickly over the past week (w/ending 7th Jan) across Dorset and remain higher than at any other point during the pandemic. Infection rates are very high across the county. We have started to see hospitalisations related to COVID-19 rise, to 74 from 55 in a week. Our hospitals and other critical services are also under increasing pressure due to staff absences related to COVID. The number of deaths has remained relatively stable and continues to be much lower than previous waves of the pandemic.

Some figures to put this into context – COVID-19 case numbers in the Dorset Council area week ending 31st were at 2,974, which translates to 783 per 100,000, while at week ending 7th January this had increased to 4,521 cases which represents 1190 per 100,000. This is a 52% increase.

Dorset Local Plan

The responses to the local plan consultation are still being considered. All these can be viewed on the website. The next step will be publication of the plan later in the year for further public comments, with councillors deciding on revisions to it in 2023, following a public examination by the Planning Inspector.

School applications

If you or anyone you know has a child who is due to start school, primary, infant, junior or middle, for the first time in September this year, they need to apply by 15th January 2022 to have the best chance of securing a place at their child's preferred school.

Recycling update

The amount of waste that Dorset Council send for recycling, reuse, or composting has risen from 58.9% to 60.1%. Out of over 330 councils nationwide, this makes us the 8th best performing council in England.

On that note, just a comment about the Household Recycling Centre at Brook Road in Wimborne. Detailed work is ongoing to find a suitable replacement site for this, and a short list of options has been drawn up. These will form part of a consultation and work with town and parish councils within the area it serves – watch this space!

Cllr Robin Cook

Appendix B

220112 Dorset Councillor David Tooke's Report to Knowlton Parish Council

Following the Christmas break there has been limited activity, though perhaps of most direct significance to residents have been the Scrutiny Meetings on 10th December 2021 and January 7th 2022 relating to Dorset Council Budget in advance of the Precept being set by Full Council on February 15th 2022.

It is extremely difficult to estimate how future Covid-19 impacts will be felt by local authorities. However, the Council is required by law to set a balanced budget and must build a Medium Term Financial Plan (MTFP) and budget strategy with the best information and knowledge available.

The latest budget assumptions are shown in the table below compared with those originally used.

	Original assumption 2022/23	Updated assumption 2022/23
Council tax increase	<2%	<2%
Council tax base growth	0.75%	1.4%
Social care precept	0%	1%
Business rates growth	0%	0.5%
Pay award	2.25%	2.25%
General inflation (average)	2.5%	2.0%
Increase in fees & charges	2.5%	2.5%
Employer pension contribution	0% +£261k	0% +£261k

Pay inflation has been estimated at 2.25% but will be subject to national agreement.

An average of general inflation of 2% has been applied across a range of supplies and services but will only be provided for in service areas where it can be demonstrated that it will be needed due to contractual commitments. It is believed by Officers that inflation in respect of the goods and services the Council buys will be below the general inflation rate, and officers will be negotiating robustly with suppliers.

The Council has had a larger than expected provisional settlement from Government, increase by £10.4 Million – of which £3.1 Million is for 1 Year Only, and some elements are ring fenced – but we have not had details for all areas as yet.

Of this money it is proposed that:

- £4.1 Million is used to plug the Budget Gap
- £1.2 Million is allocated to Market Sustainability and the fair cost of Care preparatory work
- £0.7 Million is allocated to Housing
- The balance of £4.4 Million into Contingency for:
 - £1.5 Million For any additional inflation (Reflecting Scrutiny Concerns)
 - £2.9 Million for additional Demand and NI implications

Proposed Contingency therefore increases from £5M to £9.4M

The Budget Proposals which will go to Cabinet and then Full Council are:

2029

Service	Adjusted budget 21/22 £'m	2022/23 Current Base Budget £'m	Increase in base after Adjustments £'m	% increase in base
People - Adults & Housing	£128.0	£141.2	£13.2	10.38%
Corporate Development & Legal	£29.5	£30.1	£0.6	2.08%
Place	£74.9	£81.8	£6.9	9.12%
People - Children's	£71.7	£74.5	£2.8	3.82%
Contingency, capital financing and other central budgets	£8.3	£4.0	-£4.3	-52.02%
Total	£312.4	£331.6	£19.2	6.14%
Funding	(£312.4)	(£331.6)	-£19.2	6.14%
Budget Gap - shortfall/(excess)		<u>£0</u>	<u>£0</u>	

DRAFT