

Minutes of the Meeting of Knowlton Parish Council
6th April 2022 at 7pm
Horton & Chalbury Hall

Item	
200	<p>Attendance & Apologies</p> <p>Cllr Morgan Antell (Vice Chairman) Cllr Caroline Barnes Cllr Trevor Brown Cllr Steve Butler (Chairman) Cllr Anthony (Sam) Keet Cllr Jerry Laker Cllr Linda Stocks Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury) Mrs Lisa Goodwin (Clerk)</p> <p>Apologies received from:</p> <p>Cllr Rupert Andrews Cllr Nicky Sherwood Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</p> <p>Public – one present</p>
201	<p>Public Open Session</p> <p>A member of public raised an interest in the possibility of planting trees to commemorate the Queens Platinum Jubilee which he feels is a very good idea. This gentleman has already planted a number of trees in Matterley Drove on land in his ownership and understands the adjacent landowner, North Farm, would be happy to plant more in this location and suggests similar native species to those already planted. Trees would be best placed in the hedgerow away from the highway – hedgerows are maintained by the Landowners.</p>
202	<p>Declarations of Interest & Grants for Dispensation</p> <p>None.</p>
203	<p>Matters Arising from the Annual Parish Meeting held 6th April 2022</p> <p>None.</p>
204	<p>Confirm the Minutes of the Parish Council Meeting held 9th March 2022</p> <p>It was resolved unanimously that the minutes, having been circulated to members prior to the meeting, are confirmed as a true record and signed by the Chairman.</p>

205	<p>Accept the Minutes of the Knowlton Parish Community Benefit Fund Meeting held 15th March 22</p> <p>Members accepted the minutes of the meeting held 15th March and authorised the Clerk to make the approved grant payment to the Woodlands Village Jubilee Committee.</p>
206	<p>Dorset Councillors Reports</p> <p><u>Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)</u> Please see Appendix A of these minutes.</p> <p><u>Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</u> Please see Appendix B of these minutes.</p>
207	<p>Correspondence – circulated by email prior to the meeting</p> <ul style="list-style-type: none"> • A resident has followed up a request to the Parish Council to plant a commemorative tree for the Queens Platinum Jubilee or an Avenue of trees similar to Witchampton. <i>Members to discuss under 'Tree Matters' this evening.</i> • Correspondence from the Chair of the NALC Smaller Councils Committee seeking input and views on the issues the Parish Council would like the Committee to address. <i>Noted, no response.</i> • Great Dorset Steam Fair invitation to Parish & Town Council Liaison Meeting on Thursday 5th May 2022. <i>Cllr Trevor Brown will attend.</i> • SSE Notification of interruption to electricity service to properties in BH21 5AE on Monday 4th April – all residents will have received a letter. <i>Noted.</i> • Dorset Council advises that the Site Licence Applications for Meadow View Caravan Site have been withdrawn for revision. <i>Noted.</i> • Cllr Laker has received an inquiry from an organisation seeking advice in respect of Bridleway E46/16 which was renovated by the Parish Council with the assistance of Dorset Council and various funding partners. <i>Noted, Cllr Laker has responded.</i> • Notes from the 19th Climate & Ecological Emergency Support Meeting held 16th March circulated to members. <i>Noted.</i> • Dates for online training for Chairman with DAPTC circulated to members. <i>Noted.</i>
208	<p>Planning Applications & Matters</p> <p>P/FUL/2022/01716 Land at The Drive Plantation (west) off B3081 Cranborne Road, Wimborne, BH21 5NS Proposal: The installation of a 35m lattice tower supporting 6 antennas, 4 transmission dishes, 2 equipment cabinets, 1 meter cabinet and ancillary development thereto including a generator and associated fuel tank, a hard standing area, and a fenced compound for the Shared Rural Network project on behalf of Cornerstone.</p> <p>It was proposed by Cllr Trevor Brown and seconded by Cllr Jerry Laker to object. Cllr Sam Keet supports the proposal. Members voted 6 in favour of objection. It was therefore resolved to OBJECT to the proposed location and support the comments made by the Landowner. Members would suggest an alternative location is agreed with the Landowner.</p> <p>A large wooden structure that is under construction at Woodlands Gate, Woodlands, BH21 8NF is currently being investigated by Dorset Council Planning Enforcement to ensure the development has appropriate permission.</p>

	<p>The Clerk circulated correspondence to update members in respect of building development on land at Priors Corner, Chalbury which is being monitored by Dorset Council Planning Enforcement.</p>
209	<p>Highways Matters</p> <ul style="list-style-type: none"> Members discussed the site meeting with Dorset Council in respect of the Speed Indicator Device locations and considered the report from the Working Group. It was resolved to request the SID Team at Dorset Council carry out traffic surveys in Woodlands, Verwood Road and Horton, Wigbeth for additional locations for the SID up to £500.00. Members considered the quotation of £922.04 to completely refurbish the traditional Finger Post at Sutton Hill and agreed to approach the CPRE for support funding. The Clerk updated members in respect of their 30mph speed limit request with Dorset Council at Horton Road, Three Legged Cross. The officer advises a traffic speed count is required to establish if a 30mph limit would be beneficial in this location and this will be completed subject to availability of budget. <i>Members agreed the Clerk will inquire if this survey could be completed at the same time as the SID surveys to reduce the cost to Dorset Council.</i> Dorset Council notifications of two separate closures at Bottlebush Lane, Wimborne St Giles between 12th & 14th April 2022 09:30 to 15:30 to allow Openreach safe access. <i>Noted.</i> Dorset Council notification of proposed temporary closure of Lumber Lane, Wimborne St Giles on 21st April 2022 09:00 – 15:30 to allow Openreach safe access. <i>Noted.</i> Other Highway matters listed in Actions List below.
210	<p>Rights of Way/Open Spaces</p> <ul style="list-style-type: none"> Members discussed the possibility of making improvements to Bridleway E45/56 in Queens Copse similar to E46/16 which is very wet. It was agreed that Cllr Sam Keet will meet with the Forestry Commission to discuss and report to members next meeting. Rights of Way matters awaiting action listed in 'Actions List' below.
211	<p>Burgess Field Play Area, Woodlands – Inspections</p> <ul style="list-style-type: none"> Weekly visual play inspections completed by Cllrs Morgan Antell and Linda Stocks. Woodlands considered the quotation From Elite Playground Inspections of £696.00 + VAT to complete the low/very low risk items for repair and resolved unanimously to accept. Sovereign Play have completed the installation of the new Basket Swing and surfacing.
212	<p>Tree Matters</p> <ul style="list-style-type: none"> Members discussed the proposal by a resident of Woodlands to plant trees along Matterley Drove in celebration of the Queens Platinum Jubilee. It was agreed a Working Group is formed to take this idea forward for consideration. (MA/TB and possibly RA & NS) Working Group to report to Parish Council next meeting. It is understood the Woodlands Village Hall Jubilee Committee are looking to plant a Commemorative Tree with a plaque on Woodlands Green and will seek the permission of the landowner, St Giles Estate. (note, the Knowlton Parish Community Benefit Fund has made a grant of £1000 toward the Woodlands Jubilee Celebrations).

213	<p>Wimborne St Giles Neighbourhood Plan</p> <p>Cllr Jerry Laker reported that un-spent grant funding during the 2021-22 financial year has been returned and a new funding application will be submitted. The design report from AECOM is due shortly.</p> <p>Further information is available on the Knowlton Parish Council website. http://www.knowltonparishcouncil.org.uk/Wimborne_St_Giles_Neighbourhood_Plan_40092.aspx</p>
214	<p>GDPR Register of Data Processing</p> <p>Members reviewed the Register of Data Processing, no amendments required and approved the payment of £35.00 paid annually by direct debit.</p>
215	<p>Actions List</p>
Sept 2018	<p>E59/22 Report missing fingerpost at footpath by Haythorne Nurseries. MNT42137 Feb 2019: DCC has written to Landowners. Aug 2019 – recent correspondence with DCC forward to Cllr David Tooke. Oct 2019 – TB to monitor. Jan 20: Clerk to report fingerpost still missing and not sure if access is clear along this path. <i>Feb 21 Ranger has confirmed the way-marker will be done (priority 6). March 22; Clerk to chase up.</i></p>
	<p>E59/17 June 21: Notice of Temporary Closure of Footpath E59/17 Woodlands to enable building works within the grounds of Slough House from 26 weeks from 7th June 2021. The construction of the bridge has been put on hold. Sept 21: The bridge has been built and is ready for installation when access available. Jan 22 – The Ranger is awaiting agreement of landowner to gain access and if this is not forthcoming DC Legal will step in. Feb 22 – Clerk to check if temporary closure has now expired, is the definitive route now open allowing the bridge to be installed? Concern the permissive route is boggy. Suggest path follows edge of stream after bridge. Mar 22 Members suggested legal advice is now urgent to enable this bridge to be installed. April 22- Update expected from the DC Ranger on how the bridge installation following site visit last week.</p>
July 2019	<p>E59/15 Horse safe path needs extending on incline as tarmac not safe for horse. MNT41120 Dorset Council met with Landowner March 3rd and have agreed actions to resurface where necessary and place appropriate signage for horse riders. March 21: Dorset Council advises funding is hoped to be allocated out of 2021/22 maintenance budget. Dec 21: The Ranger is awaiting an amended quote as one crossing was omitted, then put Contractor in touch with the Golf Club to arrange timings etc. Apr 22 – awaiting update from the DC Ranger.</p>
Nov 2020	<p>E59/7 Woodlands off Jubilee Hill behind houses is waterlogged all year round, suspected sewerage. Cllr MA to investigate further, take photo evidence and report to Dorset Council. Public Health visited but too wet from rainfall to establish source of contamination. Officers will visit again in Summer. Clerk to report to Rights of Way for inspection. MNT50385 June 2021 Clerk to report again as waterlogged now and request site visit. July 21: Ranger has visited with MA and will consider a stone surface to improve this path. Dec 21: Ranger has agreed to this work and the Landowner is on board with helping, ground conditions might mean this has to wait.</p>
Dec 2020	<p>E57/5 Maldry Wood, rotten bridge reported to Dorset Council. MNT50359 (priority 3) June 2021 DC has suggested the landowner is contacted directly as the bridge is on a permissive path. DC happy to install sleeper bridge if either the PC or Landowner provide sleepers. The definitive path is not accessible due to 5 bar gate and wire fence. Nov 21: Land is understood to be for sale so no further developments.</p>
July 2020	<p>Water rising in Woodlands opposite 'Four Oaks', unsure if a spring or mains water leak. Feb 22: DC advises coming from BT Openreach plastic ducting. It would cost in the region of £5000</p>

	to install a brand new drainage system. March 22: problem is worsening, Clerk to ask DC to continue to investigate and add to Requests List if necessary for new drainage scheme.																								
Nov 21	B3081 Keepers Cottage, water leak on highway, Jan 22: Chairman to report with photos.																								
Jan 22	E40/8 Cllr Morgan Antell has reported DC three small trees down across the path.																								
Feb 22	Clerk to report very poor surface on Horton Road at Haythorne end, edges of road breaking up further along and at Woodlands Crossroads. 1187924 Mar 22: DC has marked up areas for repair. TB has contacted DC.																								
	Water leak opposite Meadow Cottage, Horton Road, Woodlands. Cllr Trevor Brown has reported to Water Co. Apr 22: not yet resolved.																								
	E59/3 access blocked by Landowner. Dorset Council aware.																								
	E57/8 Woodlands waterlogged most of the year and very muddy (clay). Fence is now leaning where people try to get past. Clerk to report to Dorset Council. MNT55451 Apr 22: Priority 4																								
	Clerk to report missing waymarker for Bagmans Lane, Horton Road, Woodlands end. MNT55452 Apr 22: Priority 4																								
	The Clerk has reported overgrown weeds and moss on the footpath in New Road, Woodlands. 1191494																								
216	<p>Financial Matters</p> <ul style="list-style-type: none"> Members were provided with up to date account balances. Members agreed to amend the Clerk's salary in line with the latest pay scales provided by NALC from April 2022. Members resolved unanimously to pay items below including Clerk's Salary: <table> <tr> <td>DAPTC</td> <td>Neighbourhood Planning Online Training 24th March (SB & JL)</td> <td>£90.00</td> </tr> <tr> <td>DAPTC</td> <td>Neighbourhood Planning Online Training 10th March (SB)</td> <td>£45.00</td> </tr> <tr> <td>Parish Online</td> <td>Subscription for online mapping tool to March 2023</td> <td>£144.00</td> </tr> <tr> <td>Clerk</td> <td>Reimbursement of Expenses Jan – March 2022</td> <td>£87.60</td> </tr> <tr> <td>Cllr M Antell</td> <td>Reimbursement Chain & Padlocks for Burgess Field Play Area</td> <td>£47.67</td> </tr> <tr> <td>Sovereign</td> <td>Installation of Basket Swing & Flooring at Burgess Field Play Area</td> <td>£5590.46</td> </tr> <tr> <td>Sovereign</td> <td>Additional expenditure for extended surfacing around the Basket Swing</td> <td>£412.30</td> </tr> <tr> <td>Groundworks UK</td> <td>Repayment of un-used grant monies for WSG Neighbourhood Plan</td> <td>£3343.00</td> </tr> </table>	DAPTC	Neighbourhood Planning Online Training 24 th March (SB & JL)	£90.00	DAPTC	Neighbourhood Planning Online Training 10 th March (SB)	£45.00	Parish Online	Subscription for online mapping tool to March 2023	£144.00	Clerk	Reimbursement of Expenses Jan – March 2022	£87.60	Cllr M Antell	Reimbursement Chain & Padlocks for Burgess Field Play Area	£47.67	Sovereign	Installation of Basket Swing & Flooring at Burgess Field Play Area	£5590.46	Sovereign	Additional expenditure for extended surfacing around the Basket Swing	£412.30	Groundworks UK	Repayment of un-used grant monies for WSG Neighbourhood Plan	£3343.00
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217	<p>Information for Report Only</p> <p>None.</p>																								
	Next Meeting will be the <u>AGM on Wednesday 18th May 2022</u> at 7pm in Horton & Chalbury Village Hall. Members are reminded to submit nominations for Chairman & Vice Chairman to the Clerk, 10 days in advance of this meeting.																								

Meeting closed at 20:48

These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council.

Signed;..... 18th May 2022

Appendix A**DORSET COUNCILLORS REPORT FOR KNOWLTON P C****Response to Ukrainian crisis**

I have been approached by a number of residents and groups asking what Dorset Council are doing to support Ukraine displaced persons. The latest information is on the Dorset Council website link here [Refugee programme in Dorset - Dorset Council](#) we have already been inundated with offers of help from Dorset's residents. Details of the government sponsorship scheme have now been published; they can be found on gov.uk website <https://homesforukraine.campaign.gov.uk/>

The council is working closely with local voluntary and community organisations to ensure refugees arriving from Ukraine will be warmly welcomed and receive the support they need.

The Dorset Together workgroup, which was instrumental in the pandemic, leading on shielding and then food security, have re-coordinated to support this resettlement and refugee programme. We are also working very closely with our colleagues across Dorset Council, at BCP Council, and in the voluntary and community sector to ensure our response is planned and we are able to give timely and accurate advice to individuals and organisations.

Relationship with Russia

I have been asked about any connections we may have with Russia or Russian companies. To the best of our knowledge, Dorset Council does not have any direct relationship with Russia or Russian companies.

In terms of energy suppliers, Dorset Council does not have any direct contractual links with Gazprom, or any other Russian supply. We have a contract for gas via Laser buy group with Total Gas & Power, and liquid gas with FloGas. It's worth saying we do not necessarily know about the full supply chains of those we contract with. We are committed to reducing our carbon footprint and our reliance on fossil fuels and along with significant investment over the next five years, in services for residents and in our buildings, we are also working to divert our pension fund away from investment in fossil fuels.

We do have some indirect exposure to Russian companies through the pension fund's investments in an emerging markets equity fund managed by Brunel Pension Partnership, Dorset's investment pooling manager. The value of this exposure is estimated to be approximately £5m or 0.13% of the pension fund's total assets of £3.8bn.

Council Tax rebate

Not exactly latest news, but just for clarity. If you live in a property in council tax bands A - D, you are likely to receive a £150 rebate from the Government in April to help with the cost of living. For those that pay council tax by direct debit, in most cases, the rebate will go directly into bank accounts. If you don't pay by direct debit the council will confirm how the rebate will be paid to you. Two important points:

- the rebate does not need to be repaid
- the £150 will not be shown as a reduction on your council tax bill

Living with Covid

Confirmed cases of COVID-19 remain very high across Dorset. We've also seen the number of people with COVID-19 in hospitals continue to rise up to 254 from 182.

Please continue encourage everyone to take steps to reduce the spread of the virus, including self-isolating if you develop Covid symptoms or test positive, washing your hands regularly for at least 20 seconds and, unless exempt, wearing a face mask in busy crowded indoor places, especially in healthcare settings.

As free universal testing on 31st March, Dorset Council are reviewing their data to ensure the information shared remains relevant and useful. In the next couple of weeks, the measures used to understand the spread of the virus in our communities may change to reflect this.

Platinum Jubilee – closing a road for a street party

We are currently welcoming applications to close roads for street parties to celebrate Her Majesty The Queen's Platinum Jubilee. We are trying to make it as easy as possible to support communities getting together safely but, if you wish to close a road or pavement, there is a process we need to follow.

Everything about closing a street for your knees-up can be found online and applications should be in by **Thursday 21 April**. Get your application in now! Here is the link

<https://www.dorsetcouncil.gov.uk/web/guest/-/street-party-on-the-highway>

Fuel Poverty

Thanks to generous donations from residents in Dorset, over £75K have been raised to help older people struggling to stay warm this winter. Dorset Council, working closely with The Dorset Community Foundation and Citizens Advice launched an appeal earlier this year asking people to donate any winter fuel payments they did not need to help others being able to afford heating their homes without scrimping on food.

According to government estimates, there are 19,000 people in Dorset living in fuel poverty – this means they cannot afford to heat their home. As energy prices continue to rise, even more older people will be cold in their homes and exposed to the risks arising from their body temperature dropping too low. But thanks to the generous donations, more vulnerable older people in need will stay warm over the coming months.

The funds have been allocated to Citizens Advice who are distributing Surviving Winter grants to those households who are in fuel poverty.

CLlr Robin Cook

6th April 2022

Appendix B

220406 Dorset Councillor's Report to Knowlton Parish Council

A focus this month on Housing and People

Planning and Housing

Planning Applications are normally made subject current Local Plan, but there are situations where the Local Plan can be held as irrelevant, such as when the area has insufficient 5-year Land Supply.

The National Planning Policy Framework (NPPF) requires all planning authorities to identify and update annually a supply of specific deliverable sites sufficient to provide five years' worth of housing against their housing requirements, taking in to account any previous shortfall in delivery and with an additional buffer to be moved forward from later in the plan period.

Previously, Christchurch and East Dorset published a joint five year supply position reflecting the jointly adopted Local Plan covering the two former Dorset local authority areas. Since the formation of the unitary councils of Dorset Council and Bournemouth, Christchurch and Poole Council, the two former local planning authorities now form part of the larger unitary authorities.

Given the above position and to move towards the calculation of the five-year housing land supply on the basis of the new unitary authorities, the Councils have taken the decision to produce separate five-year housing land supply figures for the former local planning authority areas of East Dorset and Christchurch.

For the period 2021 to 2026, the East Dorset area can currently demonstrate a supply of deliverable sites equivalent to 5.2 years.

This means that the current Local Plan must be afforded proper weight when applications are being considered. In previous years this has been difficult, and a number of speculative applications were put in, rejected by the Council, but then allowed at appeal by the Planning Inspectorate because of a lack of 5-year Land Supply. This should be much harder for developers for the next few years.

Supporting People

A number of achievements were made in the last 3 months, including:

- The council secured over £2m from the Government's Household Support Fund which has been used to help vulnerable households across the county, including one-off winter energy vouchers of £200 allocated to 3,500 households, and a range of other support.
- An additional £650,000 was given to the council to help support victims of domestic abuse. The money is due to the Government's introduction of the Domestic Abuse Act which became law last year.

There were also major challenges during this period, including:

- Insufficient local placements for young people with complex needs. The council is developing its own provision and new children's homes will finish construction in Weymouth in May 2022. These and some other identified properties in Dorset will be registered as children's homes with Ofsted during 2022.
- Insufficient numbers of foster carers in Dorset. Again, there is a plan in place to address this - and everyone can help by promoting Fostering with Dorset Council – but there is no 'quick fix'.

- Increases in the numbers of Unaccompanied Asylum-Seeking Children joining our Children in Care population.
- The insufficient supply of home care workers (a national problem) which is resulting in greater use of residential care.

There were also severe challenges during this period. Although the council's budget – which was agreed in February – continues to prioritise resource allocation to front-line services wherever possible, it continues against a national background of extreme pressures resulting from the coronavirus pandemic, increases in demand and price pressures.

The Council has a statutory duty to provide sufficient accommodation to support children who are looked after (Children Act, 1989).

- There is a need to review the broader offer for children who are disabled and ensure that it is in-line with our overall approach to provide early preventive support to families and a commitment to developing local provision.
- As of December 2021, 35 of the 437 children looked after by the local authority were recognised as being children who are disabled. 16 of these children live in residential care in other local authority areas - in some instances, at large distances from the child's home and community networks. The annual cost of these placements is £5.5 million.
- Evidence suggests that an approach, incorporating residential and fostering provision, community-based support and in reach provision, could improve outcomes for children who are disabled.
- This would involve some adaptation of the intervention model and the make-up of the multi-disciplinary team. The work to develop our sufficiency strategy, the creation of the Dorset Centre for Excellence, our SEN Capital strategy, and shorts breaks offer creates an opportunity to create an integrated and systemic offer for children who are disabled. The project will consider the future use of the following sites:
 - Hayeswood Bungalow, Wimborne
 - Sunnyside Bungalow, Weymouth
 - The Cherries, Weymouth
 - The Dorset Centre of Excellence, Shaftesbury