

Minutes of the Annual General and Full Meeting of Knowlton Parish Council
17th May 2023 at 7pm
Horton & Chalbury Hall

Item	
404	<p>Election of Chairman for 2023 - 2024</p> <p>It was proposed by Cllr Jerry Laker and seconded by Cllr Linda Stocks to appoint Cllr Morgan Antell as Chairman for 2023-2024. Resolved unanimously.</p>
405	<p>Election of Vice Chairman for 2023 – 2024</p> <p>It was proposed by Cllr Linda Stocks and seconded by Cllr Caroline Barnes to appoint Cllr Jerry Laker as Vice Chairman for 2023-2024. Resolved unanimously.</p>
406	<p>Declaration of Acceptance of Office</p> <p>The Chairman and Vice Chairman signed the Declaration of Office.</p>
407	<p>Attendance & Apologies</p> <p>Cllr Morgan Antell (Vice Chairman) Cllr Caroline Barnes Cllr Trevor Brown Cllr Jerry Laker Cllr Ian Potentier Cllr Linda Stocks Mrs Lisa Goodwin (Clerk)</p> <p>Apologies received from:</p> <p>Cllr Anthony (Sam) Keet Cllr Nicky Sherwood Cllr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury) Cllr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</p> <p>Cllr Rupert Andrews has resigned from his position as Councillor for Woodlands and Cllr Steve Butler as Councillor for Chalbury. Dorset Council has been notified of the vacancies.</p>
408	<p>Public Open Session</p> <p>None present.</p>
409	<p>Appointment of Representatives</p> <p>Members agreed to defer until next month.</p>

410	<p>Declarations of Interest & Grants for Dispensation</p> <p>None.</p>
411	<p>Confirm the Minutes of the Parish Council Meeting held 12th April 2023</p> <p>It was resolved unanimously that the minutes, having been circulated to members prior to the meeting, are confirmed as a true record and signed by the Chairman.</p>
412	<p>Accept the Minutes of the Knowlton Parish Community Benefit Fund Committee Meeting held 28th April 2023.</p> <p>Members accepted the minutes of the meeting and authorised the Clerk to make the approved grant payments of £12,900 to Woodlands Village Hall toward a new sewerage treatment plant and £1039.00 to Horton & Chalbury Village Hall for the Kings Coronation Event and Commemorative Bench.</p>
413	<p>Dorset Councillors Reports</p> <p><u>Clr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)</u></p> <p>Please see Appendix A of these minutes.</p> <p><u>Clr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</u></p> <p>No report this month.</p>
414	<p>Correspondence</p> <ul style="list-style-type: none"> • Dorset Council Leisure Strategy Consultation closes 26 May 2023. <i>Noted, no comments.</i> • Dorset Council Consultation on proposed guidance for planning for climate change closes 8 June 2023. <i>Noted, no comments.</i> • ‘We Out Here’ Festival St Giles House – Minutes of Community Meeting held 12 April. Clr Morgan Antell has responded to the organisers that construction traffic entering the park at Wimborne Lodge on B3078 should approach from Horton direction for safety. • Dorset Council has published monitoring information relating to Community Infrastructure Levy and S106 agreements online. <i>Noted.</i> • ‘Hedgehogs R Us’ Highway Project for Hedgehog conservation. <i>Noted.</i> • Notes from the April Climate & Ecological Emergency Support Meeting held 18 April. • ‘20sPlenty for Dorset’ Campaign for 20mph to be normalised in built-up areas. <i>Noted.</i>
415	<p>Planning Applications & Matters</p> <p>P/HOU/2023/01943 1 OLD DOWN COTTAGES, HORTON, BH21 7HL Proposal: Demolition of the existing garage and the erection of a side and rear single storey extension to form additional habitable accommodation (to confirm materials).</p> <p>Members resolved unanimously to respond with NO OBJECTION to the proposal.</p>

	<p>P/HOU/2023/01446 6 CHURCH HILL, WOODLANDS, BH21 8LW Proposal: Two storey side extension and single storey front porch. Demolish existing carport and porch. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p> <p>P/FUL/2023/01787 MANOR FARM, HORTON, BH21 7JA Proposal: Extension of barn. Members resolved unanimously to respond with NO OBJECTION to the proposal.</p>
416	<p>Highways Matters</p> <ul style="list-style-type: none"> • Both SID units are operating in Woodlands and Horton. Members agreed that the Highways Working Group of Cllr Morgan Antell, Cllr Linda Stocks and Steve Butler will relocate the units on a regular basis. • Cllr Trevor Brown expressed his dissatisfaction with Dorset Council at the condition of the road surface at Haythorne which has been marked for repair but requires fully resurfacing. The Parish Council needs Dorset Councillor David Tooke to support this. The Clerk reported that Dorset Council has requested it is resurfaced but this is subject to priority, the Clerk will check. • Members resolved unanimously to accept the quotation of £330.22 from Dorset Council to replace the Wimborne St Giles village nameplate at Baileys Hill. • Dorset Council has confirmed they will renew the white lines in Horton Village as requested. • Other Highway matters listed in Actions List below.
417	<p>Rights of Way/Open Spaces</p> <ul style="list-style-type: none"> • Cllr Morgan Antell reported a local resident is very pleased with the 2 new kissing gates at Woodlands on the footpath from the Green. • The Dog Bin at Woodlands Green is unattached from the post. Clerk to report to Dorset Council DWP-PLB516974599. • Cllr Morgan Antell is organising to paint the BT Box at Church Hill on 30th May, volunteers needed. • Rights of Way matters awaiting action listed in 'Actions List' below.
418	<p>Burgess Field Play Area, Woodlands – Inspections</p> <ul style="list-style-type: none"> • Weekly visual play inspections completed by Cllrs Morgan Antell and Linda Stocks. • Members noted the Quarterly inspection report completed 13th April, repairs previously arranged with contractor are expected to be completed, weather permitting by 26th May.
419	<p>Tree Matters</p> <ul style="list-style-type: none"> • Members agreed the Clerk is to ask Dorset Council to check the Remedy Oak for safety.
420	<p>Wimborne St Giles Neighbourhood Plan</p> <p>Cllr Jerry Laker reported that Central Government has not yet released funding allocation for forthcoming year, but this does not prevent work progressing on the Plan. Some amendments have been made following the Public Consultation and it is likely to take a further 15 months to finalise the document. Documents are available to view at www.knowltonparishcouncil.org.uk</p>

421	Actions List
Sept 2018	E59/22 Report missing fingerpost at footpath by Haythorne Nurseries. MNT42137/45415/48272 May 23: Ranger reports this route is obstructed and waymarking is incorrect. TB reported DC will route the path around the perimeter toward Greenlands House as a solution.
July 2019	E59/15 Horse safe path needs extending on incline as tarmac not safe for horse. MNT41120 Dorset Council met with Landowner March 3 rd and have agreed actions to resurface where necessary and place appropriate signage for horse riders. March 21: Dorset Council advises funding is hoped to be allocated out of 2021/22 maintenance budget. Dec 21: The Ranger is awaiting an amended quote as one crossing was omitted, then put Contractor in touch with the Golf Club to arrange timings etc. Apr 22 – awaiting update from the DC Ranger.
Nov 2020	E59/7 Woodlands off Jubilee Hill behind houses is waterlogged all year round. July 21: Ranger has visited with MA and will consider a stone surface to improve this path. Dec 21: Ranger has agreed to this work and the Landowner is on board with helping, ground conditions might mean this has to wait. May 23: MA continues to discuss with DC Ranger.
Dec 2020	E57/5 Maldry Wood, rotten bridge reported to Dorset Council. MNT50359 DC happy to install sleeper bridge if either the PC or Landowner provide sleepers. April 22: DC cannot enforce work to be carried out on the permissive path, only advise and remind landowners of their duties of care and maintenance. Definitive line unobstructed. May 23: MA will speak with Landowner to repair bridge.
July 2020	Water rising in Woodlands opposite 'Four Oaks,' Aug 22: DC plan to install a new gully and pipe to watercourse with adjacent landowners' permission, subject to priority and funding.
Feb 22	Clerk to report extremely poor surface on Horton Road at Haythorne end, edges of road breaking up further along and at Woodlands Crossroads. 1187924 Mar 22: DC has marked up areas for repair. TB has contacted DC. TB very disappointed that Grange at Furzehill has been prioritised for resurfacing over this area as has Kings Lane and will write to Cllr David Tooke on this. Clerk will report again so that it will be inspected again 1214291. DC agree there is some fretting on this road and have marked some areas up for repair.
	Water leak opposite Meadow Cottage, Horton Road, Woodlands. Cllr Trevor Brown has reported to Water Co. Apr 22: not yet resolved. May 23: Clerk reported again to SW Water ref 0012685401
Dec 22	Overgrown hedges Haythorne 1200765 Cllr Trevor Brown met on site with CHO who has written to landowner. March 23 DC spoken with landowner and asked to cut back however on inspection do not believe problem is at intervention level. April 23 Members believe DC has legal obligation as in their view it is overhanging, Clerk to chase up.
April 23	1217124 Reported Water is draining from the field from the property Little Haythorne via a gully in the verge onto the highway - we would like to suggest the gully is filled and water is diverted along the line of an old ditch to a manhole cover. DC will inspect and report.
422	Financial Matters <ul style="list-style-type: none"> • Members reviewed spend against budget for year ending 31 March 2023 and agreed to add £2000 to the earmarked reserves for the bridge on E59/17 that Dorset Council has yet to invoice for. • Members received and noted the Internal Audit Report from which there were no matters arising. The Clerk discussed with the Internal Auditor to transfer some funds to the Reserves Account. Members agreed to transfer £23,080 in line with earmarked reserves figure. • Members completed and approved the Annual Governance Statement for signing. • Members approved the Accounting Statement. • Members accepted the Annual Insurance renewal premium from 1st June 2023 @ £931.28

	<ul style="list-style-type: none"> Members resolved unanimously to pay items below including Clerk's Salary: <table> <tr> <td>ONLINE</td> <td>Wheeler Brown</td> <td>Payroll Services to March 2024</td> <td>£336.00</td> </tr> <tr> <td>ONLINE</td> <td>Dorset Council</td> <td>Supply & Install SID Brackets and Solar</td> <td>£1458.00</td> </tr> <tr> <td>ONLINE</td> <td>DAPTC</td> <td>Annual Subscription</td> <td>£534.41</td> </tr> <tr> <td>ONLINE</td> <td>Elite Playground Ins.</td> <td>Quarterly Inspection Burgess Field</td> <td>£57.60</td> </tr> <tr> <td>DD</td> <td>ICO</td> <td>Annual Data Registration Fee</td> <td>£35.00</td> </tr> </table>	ONLINE	Wheeler Brown	Payroll Services to March 2024	£336.00	ONLINE	Dorset Council	Supply & Install SID Brackets and Solar	£1458.00	ONLINE	DAPTC	Annual Subscription	£534.41	ONLINE	Elite Playground Ins.	Quarterly Inspection Burgess Field	£57.60	DD	ICO	Annual Data Registration Fee	£35.00
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422	<p>Vacancy for Clerk</p> <p>The Clerk has tendered her resignation to leave 30 September 2023. Members approved the Advertisement notice. Cllr Morgan Antell thanked the Clerk for her work over past 18 years.</p>																				
423	<p>Next Meeting will be the AGM on Wednesday <u>21st June 2023</u> at 7pm in Horton & Chalbury Village Hall.</p>																				

Meeting closed at 20:32

These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council

Signed;..... 17th May 2023

Appendix A

New funding round launched

Grants of up to £5,000 are available for projects that bring communities across Dorset together.

If you're looking to kickstart a new project that will make a difference for people in your community, round 5 of the Community and Culture Project Fund has now re-opened. The grants, which are managed by Dorset Council, welcome applications for projects and events for community, arts, accredited museums, heritage, sport, youth, play and physical activity.

Last year the grants supported a wide range of local projects including arts and crafts, physical activities, sports clubs, warm spaces, foodbanks, lunch clubs and cost of living support for childcare places.

Not for profit groups who meet our funding criteria are welcome to apply for the grant, which can fund up to £5,000 towards a project that will have a social impact and support local communities and hard to reach groups.

You can find out more about eligibility, and how to apply on the [Dorset Council website](#), and the closing date for applications is **Sunday 7th July at midnight** and decision letters will be sent to all applicants at the end of July.

Roads Maintenance

As part of our maintenance program, a number of roads in the area are being given an 'early life intervention' to keep them in good condition. We do this through road preservation, a preventative treatment which stops water ingress and surface deterioration. This prevents more damage that ultimately leads to potholes. Road closures with diversions will be in place during the overnight work, along with parking restrictions where applicable, so please be patient.

Potholes

Dorset Council was given a £2,914,000 slice of the £200 million budget set aside by Chancellor Jeremy Hunt during his Spring Budget, Dorset Council monitors approximately 2,400 miles of road.

Parking Fines

The Police and Crime Commissioner and the Leader of Dorset Council recently wrote to the Transport Minister asking them to consider increasing parking fines particularly in rural and seaside areas. Currently they are low in comparison to London and other big cities - such that holidaymakers sometimes abandon their cars and view the £25 fine as worth it. In areas locally such as Pamphill, and Lulworth of course, this has caused severe disruption and has prevented emergency vehicles from getting through.

Home Upgrade Grant (HUG) scheme

Dorset Council, BCP Council and Public Health Dorset have been awarded £4,343,000 by central government to upgrade homes and off-grid households with energy efficiency measures as part of the Home Upgrade Grant (HUG) scheme.

The HUG scheme will provide energy efficiency upgrades and low carbon heating via local authority funding, to households in England that are low income, off the gas grid or have an Energy Performance Certificate (EPC) between D and G. You can find more information about the funding on the gov.uk website.

Electric Vehicle charging points

We aim to provide access to charging points within a 10-minute drive for most residents within 10 years. That's the target set by Dorset Council which has announced 'ambitious plans' to expand the charge points into villages and rural locations across the local authority network. The announcement comes as part of the

council's 'Charging Ahead' policy which switches the focus from the county's 'main towns' to supporting households in areas that are not able to charge electric vehicles at their homes. The plans, which will play a key part in preparing the county for the government's 2050 net-zero target, will see as many as 200 electric vehicle charge points installed in communities across the Dorset Council area over the next three years.

Funding for the new charge points will mostly come from the government's local electric vehicle infrastructure (LEVI) scheme and Mer, a European EV charging company, with additional contributions from the council. If your community could benefit from a ChargePoint, you can suggest possible locations by submitting an online form on our website.

CLlr Robin Cook

17th May 2023

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