

Minutes of the Meeting of Knowlton Parish Council
8th November 2023 at 7pm
Horton & Chalbury Hall

Item	
502	<p>Attendance & Apologies</p> <p>CLlr Morgan Antell CLlr Trevor Brown CLlr Steve Butler (Chairman) CLlr Anthony (Sam) Keet CLlr Paul Millett CLlr Ian Potentier CLlr Linda Stocks Miss Sarah Forwood (Clerk)</p> <p>Two members of public</p> <p>Apologies received from:</p> <p>CLlr Caroline Barnes CLlr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury) CLlr Colin Davidson CLlr Jerry Laker (Vice Chairman) CLlr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</p>
503	<p>Welcome from the Chairman including housekeeping notices</p> <p>The Chairman welcomed everyone to the meeting and noted the changed agenda.</p>
504	<p>To receive and accept apologies for absence</p> <p>Apologies were received from: CLlr Caroline Barnes CLlr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury) CLlr Colin Davidson CLlr Jerry Laker (Vice Chairman) CLlr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</p>
505	<p>Declarations of Interest & Grants for Dispensation</p> <p>None.</p>
506	<p>Confirm the Minutes of the Parish Council Meeting held 11th October 2023</p> <p>The minutes of the meeting were circulated to members prior to the meeting for approval. CLlr Paul Millett noted the following inaccuracies:</p> <p>CLlr Paul Millett was missing from the attendees list.</p>

	<p>The recording of the vote in respect of item 489 - P/FUL/2022/06291, was a 4 to 3 vote in favour of the proposal with 2 abstentions, therefore it was not a unanimous decision.</p> <p>The Chairman signed the minutes.</p>
507	<p>Chairman's Announcements</p> <p>None.</p>
508	<p>Clerk's Report</p> <p>See Annex A of these minutes.</p>
509	<p>Dorset Councillors Reports</p> <p><u>CLlr David Tooke – Dorset Councillor Cranborne & Alderholt Ward (Woodlands & Wimborne St Giles)</u></p> <p>A report has not been received due to Cllr David Tooke being on leave.</p>
510	<p>Dorset Councillors Reports</p> <p><u>CLlr Robin Cook – Dorset Councillor Stour & Allen Vale Ward (Horton & Chalbury)</u></p> <p>Please see Annex B of these minutes.</p>
511	<p>Public Open Session</p> <p>Two members of the public attended the meeting to raise the following issues:</p> <ul style="list-style-type: none"> Noise of leaf blowers on the Remedy Oak and Crane Valley Golf Courses which has been going on for three summers prior to this there was no noise. The continual noise will start from 7am or earlier and finish around 3pm. Environmental health has been contacted and have visited one of the members of the public gates to their house, unbeknown to them and noted that the noise was not a nuisance and decided there was insufficient evidence to prove a statutory nuisance existed from the noise of Remedy Oak Golf Course. Noise recording equipment has been placed in a member of the public property and meetings have taken place with the golf course. Remedy Oak changed their leaf blowers from 2 stroke to 4 stroke blowers which is better but still not acceptable. Cllr David Tooke has been made aware of the issue and a meeting will be arranged with residents that are affected by the noise at Woodlands village hall with Cllr David Tooke. <p>The Chairman offered to write to Environmental Health, Remedy Oak and Crane Valley Golf course on behalf of Knowlton Parish Council. The Chairman suggested having an independent professional to take the readings of the noise nuisance.</p> <p>Cllr Trevor Brown is writing to Dorset Council Environmental Health on behalf of a resident and on behalf of Knowlton Parish Council in relation to the dog barking at Little Haythorne requesting how the environmental health officers are arriving at their conclusions.</p> <ul style="list-style-type: none"> War memorial in Woodlands – is there a reason why there is not a memorial? Cllrs will try to find out why. Cllr Antell suggested contacting the War Graves Commission.

	<ul style="list-style-type: none"> Remove unsuitable for HGV signs and allow HGV access through Woodlands village instead of single-track roads by Remedy Oak and Kings Lane where there are no signs. <i>Clerk to add HGV access to the December agenda.</i> Overhanging trees causing damage to high sided vehicles at Little Haythorne and Haythorne Common, there is no 10ft clearance. Previously the Parish Council has cut the trees back at Haythorne Common. The Chairman noted that Knowlton Parish Council are aware of the issue and emails have been sent to Dorset Council. <i>Clerk to follow up with Mark Adams at DC and add the cutting back of the trees at Haythorne Common to the December agenda.</i> Condition of the road coming into Woodlands by the campsite in Verwood and the section by Cutler Bros requires resurfacing.
512	<p>Planning Applications & Matters</p> <p>P/FUL/2023/05146 Proposal: Change of use of land to equestrian, stationing of stables, retention of existing containers and provision of surfaced 'yard'. Field southeast of Horton Road, west of Verwood Horton</p> <p>Members resolved unanimously to respond with NO OBJECTION to the proposal of the planning permission with the condition that the new field gate is moved up next to the entrance of the track that is currently used.</p>
513	<p>Highways Matters</p> <ul style="list-style-type: none"> Road flooded on the C2 by Wigbeth Farm. <i>Clerk to report to Dorset Council and ask for an update when Dorset Council intend to correct the issue where previous work has been carried out.</i>
514	<p>Rights of Way/Open Spaces</p> <ul style="list-style-type: none"> Cllr Ian Potentier raised the issue with the 3 footpaths coming onto the C2 Horton Road at Horton Heath from the north and 3 from the south. The only link between them is by walking along the road, the grass verges that exist in places are not suitable for walking on, but it could become usable by making them into gravel paths. At the western end (towards Horton) the footpaths from Slough Lane to Paradise Lane are about 150 yards apart on either side of the road. The middle footpaths from Hart's Farm to Nettletree Farm are about 50 yards apart on either side of the road. At the eastern end (towards Three-Legged Cross) the footpath by Pee Wee Cottage and Half Acre are about 150 yards apart on either side of the road. Half Acre is currently used for Church Services though in time it is hoped that the chapel at Clump Hill can become operational again. Footpath access over Clump Hill is impossible. <i>Clerk to add to the December agenda. Cllrs to arrange a meeting with Will Holland from Dorset Council to discuss.</i>
515	<p>Burgess Field Play Area, Woodlands – Inspections</p> <ul style="list-style-type: none"> Weekly visual play inspections completed by Cllrs Morgan Antell and Linda Stocks. Cllr Linda Stocks noted that the hedge still requires cutting back. The hedge should be 6ft away from the zip wire it is 5ft away, this contravenes regulations, and the zip wire cannot be used. <i>Clerk to contact Grass and Grounds to ask if they can cut the hedge back higher where the zip wire is impeded.</i>
516	<p>Tree Matters</p>

	<ul style="list-style-type: none"> An email has been received from Dorset Councils Arboriculture Officer noting that the Remedy Oak tree belongs to Dorset Council and the branch from the tree that has been given to Remedy Oak Brewery needs to be returned for biodiversity and support the remaining tree. Cllr Trevor Brown to liaise with Remedy Oak to discuss returning the fallen branch.
517	<p>Wimborne St Giles Neighbourhood Plan</p> <p>No update given due to Cllr Caroline Barnes sending apologies and not present at the meeting.</p>
518	<p>To receive an update on the Queen Victoria's Monument – site visit and obtain photos</p> <p>The resident of the of the garden where the monument sits is happy for residents and visitors to make an appointment to visit the monument. <i>Clerk to contact the resident to ask if a sign can be placed on the fence by the monument with the resident's contact details for those wishing to make an appointment.</i></p>
519	<p>To consider Councillors roles and responsibilities</p> <p>Members unanimously agreed that the Cllrs will review the planning, ROW, highways etc within their parish. The Horton and Chalbury Cllrs will cover both parishes.</p>
520	<p>Actions List</p>
July 2019	E59/15 Horse safe path needs extending on incline as tarmac not safe for horse. MNT41120 Dorset Council met with Landowner March 3 rd and have agreed actions to resurface where necessary and place appropriate signage for horse riders. March 21: Dorset Council advises funding is hoped to be allocated out of 2021/22 maintenance budget. Dec 21: The Ranger is awaiting an amended quote as one crossing was omitted, then put Contractor in touch with the Golf Club to arrange timings etc. Apr 22 – awaiting update from the DC Ranger. Nov 23: <i>Clerk to follow up with DC Ranger.</i>
Nov 2020	E59/7 Woodlands off Jubilee Hill behind houses is waterlogged all year round. July 21: Ranger has visited with MA and will consider a stone surface to improve this path. Dec 21: Ranger has agreed to this work and the Landowner is on board with helping, ground conditions might mean this has to wait. May 23: MA continues to discuss with DC Ranger. Nov 23: <i>Leave on the action list until next summer.</i>
Dec 2020	E57/5 Maldry Wood, rotten bridge reported to Dorset Council. MNT50359 DC happy to install sleeper bridge if either the PC or Landowner provide sleepers. April 22: DC cannot enforce work to be carried out on the permissive path, only advise and remind landowners of their duties of care and maintenance. Definitive line unobstructed. May 23: MA will speak with Landowner to repair bridge. Sept 23: <i>bridge now completely collapsed, Clerk to contact Landowner.</i> Nov 23: <i>Cllr Morgan Antell will confirm if the ditch has been filled in by the landowner.</i>
July 2020	Water rising in Woodlands opposite 'Four Oaks,' Aug 22: DC plan to install a new gully and pipe to watercourse with adjacent landowners' permission, subject to priority and funding. Nov 23: <i>Clerk to follow up, ask who is responsible and raise an incident number.</i>
Feb 22	Clerk to report extremely poor surface on Horton Road at Haythorne end, edges of road breaking up further along and at Woodlands Crossroads. 1187924 Mar 22: DC has marked up areas for repair. TB has contacted DC. TB very disappointed that Grange at Furzehill has been prioritised for resurfacing over this area as has Kings Lane and will write to Cllr David Tooke on this. Clerk will report again so that it will be inspected again 1214291. June 23 – inspected and repaired in places. Nov 23: <i>Clerk to follow up.</i>

	Water leak opposite Meadow Cottage, Horton Road, Woodlands. Cllr Trevor Brown has reported to Water Co. Apr 22: not yet resolved. May 23: Clerk reported again to SW Water ref 0012685401								
Dec 22	Overgrown hedges Haythorne 1200765 Cllr Trevor Brown met on site with CHO who has written to landowner. March 23 DC spoken with landowner and asked to cut back however on inspection do not believe problem is at intervention level. April 23 Members believe DC has legal obligation as in their view it is overhanging, Clerk to chase up. June 23: DC satisfied								
April 23	1217124 Reported Water is draining from the field from the property Little Haythorne via a gully in the verge onto the highway - we would like to suggest the gully is filled and water is diverted along the line of an old ditch to a manhole cover. DC will inspect and report.								
Oct 23	Cllr Paul Millett to inspect the Horton Pump. The pump was inspected and is in good order. Action Complete.								
Nov 23	Pond is overflowing at Little Haythorne and going onto the road. <i>Clerk to raise a report with Dorset Council.</i>								
521	<p>Financial Matters</p> <ul style="list-style-type: none"> Members resolved unanimously to support the maintenance of Wimborne St Giles Churchyard with a grant of £350.00. Members resolved unanimously to pay items below including Clerk's Salary: <table> <tr> <td>ONLINE</td> <td>GRASS & GROUNDS</td> <td>Grounds Maintenance Woodlands</td> <td>£169.80</td> </tr> <tr> <td>ONLINE</td> <td>DAPTC</td> <td>Clerks Conference</td> <td>£45.00</td> </tr> </table>	ONLINE	GRASS & GROUNDS	Grounds Maintenance Woodlands	£169.80	ONLINE	DAPTC	Clerks Conference	£45.00
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522	<p>Other Information for report only</p> <p>None.</p>								
523	Next Meeting will be Wednesday 13th December 2023 at 7pm in Horton & Chalbury Village Hall.								

Meeting closed at 20:44

These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council

Forwood

Signed;.....

.....**8th November 2023**

Annex A

Clerks Report
8th November 2023

Planning

P/HOU/2023/01003 Planning Appeal Location: Hedgerow Verwood Road Woodlands Wimborne BH21 8LJ
 Description: Erect detached garage. Dorset Council's decision was to refuse the garage. KPC Cllrs had no objection to this decision.

Pre-Planning Consultation Cornerstone – the email was circulated to all Cllrs. Comments can still be made pre-consultation stage.

Correspondence

We Out Here Community Meeting and minutes – circulated to all Cllrs

National Grid Project Update – circulated to all Cllrs. Work will be completed at the end of 2024.

Update on actions from previous meetings

11.10.23 - Clerk to ask Dorset Highways to move the Woodlands Salt Bin that is near the phone box to a suitable site on the opposite side of the road to the east down the hill. Update: Mark Adams has confirmed that the salt bin will be relocated.

11.10.23 - Clerk to contact SID crew to obtain a quote for a SID in Chalbury and highways for a quote for SLOW markings. Cllr Paul Millett will liaise with the SID crew and highways team for SLOW markings. Update: Cllr Paul Millett is meeting with Joe from the SID team on 15th November at 9am

11.10.23 - Clerk to enquire with Dorset Council if the renewing the white lines and SLOW markings in the centre of Horton can be completed at the same time. Update: Adam Frost will issue the internal works order to the lining supervisor/chargehand to organise the works. Pat Waterman, Highways Officer has been informed regarding the locations of the proposed SLOW's. Adam agreed that the remarking of the other SLOW in Horton would be an ideal time to do both jobs together.

11.10.23 - Clerk to contact Mark Adams, Dorset Highways noting now that the bird nesting season is safely over can KPC have a date when you are expecting the hedge to be cut back at Haythorne. Update: An email has been sent to Mark Adams, no response has been received.

11.10.23 - Dragons Teeth for Woodlands. Update: Clerk has phoned Roger Cutler to obtain a quote and is waiting for this to be sent through.

11.10.23 – Clerk to follow up the date when the hedge will be cut back at Burgess Play Fields. Update: An email was sent to Grass and Grounds.

11.10.23 - Clerk to contact the homeowner to ask what their thoughts are for the Parish Cllrs to have access granted alongside the footpath. Cllrs to visit the site of the monument, obtain photos and bring back to the

next KPC meeting in November to discuss. **Update:** The homeowner has had a meeting with Councillor Antell about this matter. The homeowners are happy for anyone to visit the monument by appointment. They can be contacted by email or on Facebook and anyone is welcome to just knock on their door. The homeowners maintain the monument as part of our general gardening routine.

11.10.23 - Clerk to upload the new complaints procedure onto the KPC website. **Update:** The complaints procedure has been uploaded to the KPC website.

Cllrs email addresses and Website change from org to gov – An email has been sent to Vision ICT noting the Cllrs email address Cllr.firstnamesurname@knowltonparishcouncil.gov.uk Vision ICT will also change the email address of the Parish Council Website from .org to .gov. The Clerks email address will also be changed from .org to .gov and all the emails will be transferred across.

DRAFT

Annex B**DORSET COUNCILLORS REPORT FOR KNOWLTON PC MEETING**
WEDNESDAY 8th NOVEMBER 2023**Residents Survey**

During October and November, doorstep interviewers are asking for views about the council and the services we provide.

The 2023 Dorset Residents' survey is being conducted on our behalf by Information by Design (IbyD). If you have been selected at random to take part, we hope you have your say.

Interviewers will knock on doors between 10am and 8pm and will carry an official IbyD identification card with their photograph. The survey is undertaken every 2 years, please help to spread the word that this is genuine.

Polling District, Polling Place and Polling Station Review

Dorset Council is required by law to review all polling districts, polling places and polling stations in the Dorset Council area.

The electoral register for Dorset Council is divided into approximately 400 local areas (polling districts) and by law every polling district must be assigned a polling place where electors can go to vote. Around 320 buildings are used as polling stations by Dorset Council with most being village and church halls, schools, and community centres. This review aims to ensure that voting arrangements for future elections suit the needs of electors in each area, so that electors have access to reasonable facilities for voting.

The Council is consulting the public to seek their comments on the suitability of the polling station where they voted in person. The Council is also consulting local political parties, local party agents, parish and town councils, MPs and local disability groups.

The review started on 6th October and the consultation finishes on the 13th November. We would very much welcome your views.

The consultation document and information about the current polling arrangements are available online [here](#). Please note that no changes can be made to existing ward or parish boundaries during this review and that any recommendations need to be in alignment with existing parliamentary constituency, ward, and parish boundaries. There will be changes to the ward boundaries in some areas because of the recent Community Governance Review. Information regarding the Community Governance Review can be found [here](#).

Therefore, polling districts and polling places will need to be changed to align with these new boundaries. All the proposed changes can be found using the information on our website regarding the review.

Home Upgrade Grant

This month saw the launch of the Home Upgrade Grant in Dorset, a government-funded scheme helping homeowners and landlords improve the energy efficiency of their homes.

Through the scheme, households who do not use mains gas for heating, are on a low income, and have a low energy rating could be eligible for grants for energy-saving measures.

The 2-year programme is being delivered by Ridgewater Energy on behalf of Dorset Council, BCP Council and Public Health Dorset, and can cover measures like loft and wall insulation, heat pumps, double glazing, low energy lighting, and solar panels.

To qualify, homes need to have an Energy Performance Certificate (EPC) rating of D, E, F or G, must not use mains gas for heating, and have a low income.

To meet the criteria of low-income, households must receive a means-tested benefit, have a combined income of less than £31,000 before tax, or live in an eligible postcode area.

Residents can check whether they are eligible for a Home Upgrade Grant or other support available, by contacting Healthy Homes Dorset via their [website](#) or by free phoning 0300 003 7023.

Household Support Fund

Round 4 of the Household Support Fund (HSF) opened for applications last Thursday 2nd November 2023 for low-income households in the Dorset Council area. Details available here [Household Support Fund reopens next week - Dorset Council news](#)

Defibrillator funding

Applications are now open for the £1 million Defibrillator Community Automated External Defibrillators (AED) fund.

The Department for Health and Social Care has launched a fund to help fund publicly accessible defibrillators. This will provide 2,000 new public access defibrillators for communities across England. Anyone can apply. Would you be so kind to circulate with residents. 1900 applications will receive match funding of £750. Details here <https://www.defibgrant.co.uk/>

Dorset Community Tree Project

Following consultation with town and parish councils earlier this year, the council is developing a community tree project to support ambitions around trees and tree planting. The offer will be presented to councils at a DAPTC Working Together webinar on 16th November, which will be recorded for those unable to attend. The two main strands are:

- **A Community Tree Fund** will offer small grants to parish and town councils, and other constituted community groups such as schools, for the planning and design stages of tree planting, as well as for tools, equipment etc.
- **For those councils who wish to appoint volunteer 'tree wardens'**, we'll pilot an offer based on a training and support network led by the Tree Council, with AONB providing a co-ordinating role.

More details for councils will be presented at the webinar, when questions raised can be answered and organisers will listen to any further thoughts and suggestions they may have. The Cranborne Chase AONB team and Dorset Council tree teams are also involved.

**CLlr Robin Cook
2023**

8th November